

**City of Pooler
Planning & Zoning Minutes
August 8, 2022**

CALL TO ORDER:

Commissioner Matt Saxon called the meeting to order at 3:00 p.m.
Commissioner Simmons led the Pledge of Allegiance.

Attendee Name	Title	Status
Kimberly Classen	Zoning Admin./Secretary	Present
Matt Saxon	Chairman	Present
Chelsea Henneman	Commissioner	Absent
Shirlenia Daniel	Commissioner	Present
Falgun Patel	Commissioner	Present
Wade Simmons	Commissioner	Present
Mark Williams	Commissioner	Present
Ashley Brown	Commissioner	Present
John Winn	Commissioner	Absent
Pete Chaison	Alternate	Present
Brain Crooks	City Planner	Present

APPROVAL OF MINUTES

The minutes of the July 25, 2022 Pooler Planning and Zoning Commission were reviewed and no corrections or amendments were noted.

Result: *Approved*

1-Motion: Commissioner Brown

2-Second: Commissioner Patel

Passed without opposition

NEW BUSINESS

1. Major Subdivision review for Harmony, Phase 7

Neil McKenzie, with Coleman Company, presented the major subdivision to the Board for their review and recommendation. This phase will consist of 23 single-family residential lots and the infrastructure to support it. The property is located off Melody Drive on approximately 22 acres. Commissioner Daniel questioned the location of the playground. In response, Mr. McKenzie stated that the playground will be incorporated in the amenity center site plan and will be constructed prior to any certificates of occupancy being issued for Phase 8.

Result: *A motion was made to recommend approval of the major subdivision for Harmony, Phase 7.*

1- Motion: Commissioner Daniel
2- Second: Commissioner Simmons
Motion passed without opposition.

2. Posting of a Maintenance Bond/Sidewalk Performance Bond/Final Plat review for Reunion Remainder (Westbrook, Ph. 5D)

Hal Kraft, with HGB Engineering, presented the final plat to the Board for their review and recommendation. This phase will consist of 21 single-family residential lots on approximately 12 acres. The property is located off Westbrook Lane, on Tupelo Street.

***Result:** A motion was made to recommend approval to post the bonds and recommend approval of the final plat for Reunion Remainder (Westbrook, Ph. 5D)*

1- Motion: Commissioner Williams
2- Second: Commissioner Daniel
Passed without opposition

Adjournment

There being no further business, Chairman Matt Saxon asked for a motion to adjourn at 3:07p.m.

1- Motion: Commissioner Daniel
2- Second: Commissioner Brown
Adjourned without opposition.

The foregoing minutes are true and correct and approved by me on this 8th day of July, 2022.



Kim Classen, Zoning Administrator/P&Z Commission Secretary