



CITY COUNCIL Regular Meeting – Minutes

February 21, 2023 at 6:00 PM | Pooler City Hall | 100 US Hwy 80 SW, Pooler, GA 31322

I. ROLL CALL/DECLARATION OF QUORUM

Present: Rebecca C. Benton, Mayor
Tom Hutcherson, Mayor Pro Tem *via teleconference*
Shannon Black, Councilmember
Aaron Higgins, Councilmember
Stevie Wall, Councilmember
John Wilcher, Councilmember
Karen Williams, Councilmember
Robert Byrd, City Manager
Craig Call, City Attorney
Chris Lightle, Finance Officer
Kiley Fusco, Clerk of Council

Absent:

II. CALL TO ORDER

Mayor Rebecca Benton called the meeting to order at 6:00 p.m.

III. INVOCATION

Dr. Shirlenia Daniel gave the invocation.

IV. PLEDGE OF ALLEGIANCE

Dr. Shirlenia Daniel led the pledge.

V. ANNOUNCEMENTS

Mayor Rebecca Benton reported that the City of Pooler has been redesignated as a Tree City USA for 2023 by the Arbor Day Foundation in honor of the city's commitment to effective urban forest management. The Tree City USA program is sponsored by the Arbor Day Foundation in partnership with the U.S. Forest Service and the National Association of State Foresters. She also announced that the 2023 Partner with Pooler to Plant a Tree for Free event will take place on Saturday, March 11, 2023 at the Pooler Rec Center from 10:00 a.m. - 2:00 p.m.

Chief Ashley Brown presented awards to the following individuals from the Police Department: Corporal Bradley Winn - Supervisor of the Year, Officer Chris Muddiman - Officer of the Year, and Officer Ian Kenny, Comeback Officer of the Year.

VI. **CONSENT AGENDA**

City Manager Robert Byrd presented the Consent Agenda for consideration.

- A. **City Council Meeting Minutes of February 6, 2023**
- B. **City Council Executive Session Minutes of February 6, 2023**
- C. **City Council Planning Retreat Minutes of February 2, 2022**
- D. **City Council Planning Retreat Minutes of February 8, 2023**
- E. **City Council Executive Session Minutes of February 8, 2023**
- F. **Alcoholic Beverage License Application for The British Pie Company DBA Pie Society at 1215 US Highway 80 East, Suite 100/200**
- G. **Change of Business Address Notification for The British Pie Company DBA Pie Society at 1215 Highway 80 East, Suite 100/200**
- H. **Special Event Permit Application for Citizen Pictures from February 20-27, 2023**
- I. **Special Event Permit Application for Matthew Gunn on June 3, 2023**
- J. **Special Event Permit Application for S2S Facts, Inc. on July 29, 2023**
- K. **Department Reports**
 - 1. **Public Works**
 - 2. **Finance**
 - 3. **Fire Department**
 - 4. **Police Department**
 - 5. **Recreation**
 - 6. **Planning & Zoning**

Councilmember Aaron Higgins moved to approve the Consent Agenda as

submitted to include the fee waiver for Item J. Special Event Permit Application for S2S Facts, Inc.

Motion to Approve; PASSED (UNANIMOUS)

MOVER: Higgins

SECONDER: Hutcherson

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

VII. ORDINANCES, PROCLAMATIONS, RESOLUTIONS

A. **Ordinance O2023-02.A - Council Meeting Time** *(First Reading)*

City Manager Robert Byrd presented the proposed ordinance for consideration. Councilmember John Wilcher moved to approve the first reading of Ordinance O2023-02.A - Council Meeting Time.

Motion to Approve; PASSED (UNANIMOUS)

MOVER: Wilcher

SECONDER: Wall

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

B. **Proclamation for Georgia State Arbor Day 2023**

Mayor Rebecca Benton read aloud the Proclamation for Georgia State Arbor Day 2023. Councilmember Aaron Higgins moved to accept the proclamation.

Motion to Accept; PASSED (UNANIMOUS)

MOVER: Higgins

SECONDER: Williams

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

VIII. OLD BUSINESS

A. **Site Plan for Nine Squares (1541 Pooler Parkway)**

City Manager Robert Byrd presented the site plan for consideration. Kinjan Patel was present to answer questions. Councilmember Aaron Higgins moved to approve the Site Plan for Nine Squares (1541 Pooler Parkway) with the understanding that the petitioner:

1. Must return for approval of future use of the final building
2. Must meet with the City Planner regarding additional landscaping needs at the rear of the building

Motion to Approve with Stipulations; PASSED (UNANIMOUS)

MOVER: Higgins

SECONDER: Williams

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

IX. NEW BUSINESS

A. **Conditional Use Request to Operate a Miscellaneous Manufacturing Business at 5212 Old Louisville Road** *(Public Hearing, Action)*

City Manager Robert Byrd presented the request for consideration. MANA Nutrition's Marc Moore and Chris Whitfield and attorney Harold Yellin were present to answer questions. Mayor Rebecca Benton opened and closed the public hearing without comment. Councilmember Aaron Higgins, upon review of the criteria, moved to approve the Conditional Use Request to Operate a Miscellaneous Manufacturing Business at 5212 Old Louisville Road.

Motion to Approve; PASSED (UNANIMOUS)

MOVER: Higgins

SECONDER: Wilcher

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

B. **Conditional Use Request to Operate an HVAC Business at 110 Pipemakers Circle, Suite 101** *(Public Hearing, Action)*

City Manager Robert Byrd presented the request for consideration. Sidney Puckett of Carolina Chillers was present to answer questions. Mayor Rebecca Benton opened and closed the public hearing without comment. Councilmember Karen Williams, upon review of the criteria, moved to approve the Conditional Use Request to Operate an HVAC Business at 110 Pipemakers Circle, Suite 101.

Motion to Approve; PASSED (UNANIMOUS)

MOVER: Williams

SECONDER: Wilcher

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

C. **Acceptance of Maintenance Bond for Memorial Boulevard East Access Road**

City Manager Robert Byrd presented the bond for consideration. Councilmember John Michael Wilcher moved to approve Acceptance of the Maintenance Bond for Memorial Boulevard East Access Road in the amount of \$28,443.00, subject to City Attorney approval.

Motion to Approve with Stipulations; PASSED (UNANIMOUS)

MOVER: Wilcher

SECONDER: Higgins

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

X. EXECUTIVE SESSION

With no further public business to conduct, Councilmember Aaron Higgins moved to enter Executive Session. Council entered Executive Session at 6:42 p.m.

Motion to Enter; PASSED (UNANIMOUS)

MOVER: Higgins

SECONDER: Wilcher

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

Mayor Rebecca C. Benton called the meeting back to order at 6:52 p.m.

XI. ADJOURNMENT

Councilmember Stevie Wall moved to adjourn the meeting.

Motion to Adjourn; PASSED (UNANIMOUS)

MOVER: Wall

SECONDER: Higgins

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

The meeting adjourned at 6:53 p.m.

The foregoing minutes are true and correct and approved by me on this _____ day of _____, 2023.

Rebecca C. Benton, Mayor

Attest:

Kiley Fusco, Clerk of Council