

City of Pooler
Planning & Zoning Minutes
May 8, 2023

CALL TO ORDER:

Chairman Matt Saxon called the meeting to order at 3:00 p.m.
Commissioner Simmons led the Pledge of Allegiance.

Attendee Name	Title	Status
Kimberly Dyer	Zoning Admin./Secretary	Present
Matt Saxon	Chairman	Present
Chelsea Henneman	Commissioner	Present
Shirlenia Daniel	Commissioner	Present
Falgun Patel	Commissioner	Absent
Wade Simmons	Commissioner	Present
Mark Williams	Commissioner	Present
Ashley Brown	Commissioner	Present
John Winn	Commissioner	Absent
Pete Chaison	Alternate	Present
Brian Crooks	City Planner	Present
Nicole Dixon	Planning & Development Director	Present

APPROVAL OF MINUTES

The minutes of the April 24, 2023, Pooler Planning and Zoning Commission were reviewed, and no corrections or amendments were noted.

Result: *Approved*

1-Motion: Commissioner Daniel

2-Second: Commissioner
Simmons

Passed without opposition.

NEW BUSINESS:

- 1. Amendment to City of Pooler Code of Ordinances Appendix A, Zoning, Article IV – Zoning Districts, Section 18 – C-1, Light Commercial District, and Article III – General Provisions, Section 2, Access to Public Streets, Chapter 74 – Streets, Sidewalks, and Other Public Places, Art. V – Engineering Policy to provide provisions for perpetual maintenance of developed sites**

Nicole Dixon, Director of Planning & Development, presented the text amendment to

the Board for their review and recommendation. Appendix A, Zoning, Article IV, Zoning Districts, Section 18, C-1, Light Commercial District, will clarify language related to allowable acreage. Article III, General Provisions, Section 2, Access to Public Streets Required will clarify requirements related to access of streets. Chapter 74, Streets, Sidewalks and Other Public Places, Article V, Engineering Policy will provide provisions for perpetual maintenance of developed sites.

Result: *After review of the criteria, a motion was made to recommend approval of the zoning text amendment.*

1- Motion: Commissioner Daniel

2- Second: Commissioner Brown

Passed without opposition.

2. Conditional Use request for 134 Raymond Road

Nicole Dixon, Director of Planning & Development, presented the item to the Board for their review and recommendation. Screen & Stitch, LLC is requesting approval to operate a small portion of the current office space as an embroidering business for apparel and hats for their customers, which is considered a Miscellaneous Manufacturing Use. According to Article IV, Table 4.1, Allowed Uses by Zoning District, Miscellaneous Manufacturing requires a conditional use within a light industrial zoning district.

Result: *After review of the criteria, a motion was made to recommend approval of the conditional use.*

1- Motion: Commissioner Simmons

2- Second: Commissioner Brown

Passed without opposition.

Adjournment

There being no further business, Commissioner Saxon asked for a motion to adjourn at approximately 3:05 p.m.

1- Motion: Commissioner Brown

2- Second: Commissioner Daniel

Adjourned without opposition.

The foregoing minutes are true and correct and approved by me on this 8th day of May 2023.

Kimberly Dyer, Zoning Administrator/P&Z Commission Secretary