



CITY of POOLER
— GEORGIA —

CITY COUNCIL REGULAR MEETING – MINUTES

June 17, 2024 at 6:00 p.m. | 100 US Highway 80 SW, Pooler, GA 31322

I. ROLL CALL

Present: Karen Williams, Mayor
Wesley Bashlor, Councilmember
Michael Carpenter, Councilmember
Aaron Higgins, Mayor Pro Tem
Tom Hutcherson, Councilmember
Shannon Valim, Councilmember
Craig Call, City Attorney
Matthew Saxon, City Manager
Chris Lightle, Finance Officer
Kiley Fusco, Clerk of Council

Absent: John Wilcher, Councilmember

II. CALL TO ORDER

Mayor Karen Williams called the meeting to order at 6:00 p.m.

III. INVOCATION

Executive Pastor Shirlinia Daniel of Bread of Life Ministries gave the invocation.

IV. PLEDGE OF ALLEGIANCE

Executive Pastor Shirlinia Daniel led the pledge.

V. ANNOUNCEMENTS

Mayor Karen L. Williams asked those with a prayer life to pray for Sherriff Wilcher's health. Councilmember Tom Hutcherson reported on the Juneteenth event, and Mayor Pro Tem Aaron Higgins announced that spaces for the Juneteenth run were still available.

VI. CONSENT AGENDA

A. City Council Executive Session Minutes of May 20, 2024

B. City Council Meeting Minutes of June 3, 2024

C. City Council Executive Session Minutes of June 3, 2024

D. Alcoholic Beverage License Application for Family Dollar Stores of Georgia, LLC DBA Family Dollar Store #21977 at 1017 Highway 80

East, Suite 15 (Convenience/Gas/Drug Store)

E. Alcoholic Beverage License Application for One Last Taco at 200 Tanger Outlets Boulevard, Building 811 (Restaurant)

Councilmember Tom Hutcherson moved to approve the Consent Agenda.

Motion to Approve; PASSED (5-0-0)

MOVER: Hutcherson

SECONDER: Valim

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim

NAYS:

VII. DEPARTMENT REPORTS

A. Public Works

City Manager Matthew Saxon provided the Public Works Report.

B. Finance

Chief Finance Officer Chris Lightle provided the Finance Report.

C. Fire-Rescue

Chief Wade Simmons provided the Fire-Rescue Report.

D. Police

Chief Ashley Brown provided the Police Department Report.

E. Recreation & Parks

City Manager Matthew Saxon provided the Recreation & Parks Report in Director Hugh Elton's absence.

F. Planning & Development

Director Nicole Johnson provided the Planning & Development Report.

VIII. OUTSTANDING BUSINESS

A. Westside Commerce Center Native Development Group Request for Consideration

City Manager Matthew Saxon presented the request for consideration. Mayor Pro Tem Aaron Higgins moved to postpone the Westside Commerce Center Native Development Group Request for Consideration until the July 1, 2024 City Council Meeting.

Motion to Postpone; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Hutcherson

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim

NAYS:

IX. NEW BUSINESS

A. Zoning Map Amendment for 115 Houston Street from R-1-A (Single-Family Residential) to C-1 (Light Commercial) (*Public Hearing, Action*)

City Manager Matthew Saxon presented the amendment for consideration. Mayor Karen Williams opened the public hearing. Citizens Jenny Hearn, Christian Carpenter, and Jim Deagle commented. Mayor Karen Williams closed the public hearing and Councilmember Wesley Bashlor, upon review of the criteria, moved to approve the Zoning Map Amendment for 115 Houston Street from R-1-A to C-1.

Motion to Approve; PASSED (4-1-0)

MOVER: Bashlor

SECONDER: Hutcherson

AYES: Bashlor, Carpenter, Hutcherson, Valim

NAYS: Higgins

B. Zoning Map Amendment for Three Properties Located at 328 Old Pine Barren Road from R-1-A (Single-Family Residential) to I-1 (Light Industrial) (*Public Hearing, Action*)

City Manager Matthew Saxon reported that the petitioner had withdrawn the item. No action was taken.

C. Recombination Plat for Circle K at 1080 East Highway 80

City Manager Matthew Saxon presented the plat for consideration. Michael Fell of Coleman Company was present on behalf of the petitioner to answer questions. Mayor Pro Tem Aaron Higgins, upon review of the criteria, moved to approve the Recombination Plat for Circle K at 1080 East Highway 80.

Motion to Approve; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Valim

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim

NAYS:

D. Site Plan for AJ Garcia Container Stacking Yard at 6 AJ Garcia Road

City Manager Matthew Saxon presented the site plan for consideration. Attorney Josh Yellin was present on behalf of the petitioner to answer questions. Citizens Don Moffett, Christian Carpenter, Amy Gilliam, John Hull, and Latricia Brown commented. Mayor Pro Tem Aaron Higgins moved to postpone the Site Plan for AJ Garcia Container Stacking Yard at 6 AJ Garcia Road until the July 1, 2024 City Council Meeting.

Motion to Postpone; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Hutcherson

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim

NAYS:

E. Site Plan for Town Lake Park Building 900 at 125 Southern Junction Boulevard

City Manager Matthew Saxon presented the site plan for consideration. Chad Zittroeur was present on behalf of the petitioner to answer questions. Mayor Pro Tem Aaron Higgins, upon review of the criteria, moved to approve the Site Plan for Town Lake Park Building 900 at 125 Southern Junction Boulevard.

Motion to Approve; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Valim

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim

NAYS:

F. Adoption of the Georgia Department of Transportation (GDOT) Procurement Policy for the Procurement, Management and Administration of Engineering and Design Related Consultant Services and Adoption of the Title VI Non-Discrimination Agreement

City Manager Matthew Saxon presented the policy and agreement for consideration and Director Nicole Johnson reported on the process. Mayor Pro Tem Aaron Higgins moved to Adopt the Georgia Department of Transportation (GDOT) Procurement Policy for the Procurement, Management and Administration of Engineering and Design Related Consultant Services and the Title VI Non-Discrimination Agreement.

Motion to Adopt; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Bashlor

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim

NAYS:

X. PUBLIC COMMENT

Citizens Amy Gilliam, Shirlinia Daniel, Melanie Moffett, Don Moffett, Angela Wilson, and Latricia Brown commented. Attorney Andre Pretorius announced his candidacy for District Attorney.

XI. EXECUTIVE SESSION

With no further public business to conduct, Mayor Pro Tem Aaron Higgins moved to enter Executive Session. Mayor and Council entered at 7:24 p.m.

Motion to Enter; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Hutcherson

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim

NAYS:

Mayor Karen Williams called the meeting back to order at 9:13 p.m.

XII. ADJOURNMENT

Mayor Pro Tem Aaron Higgins moved to adjourn the meeting.

Motion to Adjourn; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Hutcherson

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Valim

NAYS:

The meeting adjourned at 9:13 p.m.

The foregoing minutes are true and correct and are approved on this

_____ day of _____, _____.

CITY OF POOLER, GEORGIA

Karen L. Williams, Mayor

ATTEST:

Kiley Fusco, Clerk of Council