



CITY of POOLER
— GEORGIA —

CITY COUNCIL REGULAR MEETING – MINUTES

October 7, 2024 at 6:00 p.m. | 100 US Highway 80 SW, Pooler, GA 31322

I. ROLL CALL

Present: Karen Williams, Mayor
Wesley Bashlor, Councilmember
Michael Carpenter, Councilmember
Aaron Higgins, Mayor Pro Tem
Tom Hutcherson, Councilmember
John Wilcher, Councilmember
Craig Call, City Attorney
Heath Lloyd, City Manager
Kiley Fusco, Clerk of Council

Absent: Shannon Valim, Councilmember
Chris Lightle, Chief Finance Officer

II. CALL TO ORDER

Mayor Karen Williams called the meeting to order at 6:02 p.m.

III. INVOCATION

Executive Pastor Shirlinia Daniel of Bread of Life Ministries gave the invocation.

IV. PLEDGE OF ALLEGIANCE

Executive Pastor Shirlinia Daniel led the pledge.

V. ANNOUNCEMENTS

Mayor Karen Williams and City Manager Heath Lloyd recognized the efforts of city staff and residents during and after Tropical Storm Helene.

A. Recognition of Pooler Elementary School as National PTA School of Excellence

Mayor Karen Williams recognized Pooler Elementary School's receiving the National PTA School of Excellence designation. Amanda Brandmire was present on behalf of the school.

Mayor Pro Tem Aaron Higgins then moved to amend the agenda to include item D. Mutual Benefit and Use Agreement with AshBritt, LLC and item E. Second Amendment to the 2016 Debris Monitoring Services Professional Agreement Between the City of Pooler, Georgia and Thompson Consulting

Services, LLC and Annual Contract Renewal and Incorporation of FEMA Contract Clauses under New Business.

Motion to Amend; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Carpenter

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Wilcher

NAYS:

VI. CONSENT AGENDA

A. City Council Meeting Minutes of September 16, 2024

B. City Council Executive Session Minutes of September 16, 2024

C. Alcoholic Beverage License Application for Pooler Pizza Joint, LLC DBA Stoner's Pizza Joint at 201 Tanger Outlets Boulevard, Suite 620 (Restaurant)

D. Alcoholic Beverage License Application for D&D Beverage, LLC DBA Liquor Empire at 1014 US Highway 80, #200 (Package/Liquor Store)

E. Change of Business Address Notification for Alcohol License #6073: C&B Entertainment of Savannah at 1018 US Highway 80 W, Suite 701

Councilmember John Wilcher moved to approve the Consent Agenda.

Motion to Approve; PASSED (5-0-0)

MOVER: Wilcher

SECONDER: Hutcherson

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Wilcher

NAYS:

VII. SPECIAL EVENTS

A. Special Event Permit Application (No Alcohol) for J.C. Lewis Family/Kids Day on October 27, 2024

A J.C. Lewis representative was present, noting that it was a private event for employees and their families only. Mayor Pro Tem Aaron Higgins moved to approve the Special Event Permit Application (No Alcohol) for J.C. Lewis Family/Kids Day on October 27, 2024.

Motion to Approve; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Wilcher

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Wilcher

NAYS:

B. Special Event Permit Application (No Alcohol) for Pooler Bible Church Trunk or Treat on October 30, 2024

Pastor Jeff Hubbard was present on behalf of the church. Councilmember Tom Hutcherson moved to approve the Special Event Permit Application (No Alcohol) for Pooler Bible Church Trunk or Treat on October 30, 2024.

Motion to Approve; PASSED (5-0-0)
MOVER: Hutcherson
SECONDER: Bashlor
AYES: Bashlor, Carpenter, Higgins, Hutcherson, Wilcher
NAYS:

C. Special Event Permit Application (Temporary Alcohol) Date Change for the Greater Pooler Area Chamber of Commerce and Visitors Bureau Taste of Pooler Event on October 31, 2024

Courtney Rawlins was present on behalf of the Greater Pooler Area Chamber of Commerce. Mayor Pro Tem Aaron Higgins moved to approve Special Event Permit Application (Temporary Alcohol) Date Change for the Greater Pooler Area Chamber of Commerce and Visitors Bureau Taste of Pooler Event on October 31, 2024.

Motion to Approve; PASSED (5-0-0)
MOVER: Higgins
SECONDER: Wilcher
AYES: Bashlor, Carpenter, Higgins, Hutcherson, Wilcher
NAYS:

D. Special Event Permit Application (No Alcohol) for Tanger Outlets' Day of the Dead Festival on November 3, 2024

Sarah George was present on behalf of Pasa La Voz. Councilmember Tom Hutcherson moved to approve the Special Event Permit Application (No Alcohol) for Tanger Outlets' Day of the Dead Festival on November 3, 2024.

Motion to Approve; PASSED (5-0-0)
MOVER: Hutcherson
SECONDER: Carpenter
AYES: Bashlor, Carpenter, Higgins, Hutcherson, Wilcher
NAYS:

E. Special Event Permit Application (No Alcohol) for the 2024 Home Depot Christmas Tree Event from November 11-December 16, 2024

Mayor Pro Tem Aaron Higgins moved to approve the Special Event Permit Application (No Alcohol) for the 2024 Home Depot Christmas Tree Event from November 11-December 16, 2024.

Motion to Approve; PASSED (5-0-0)
MOVER: Higgins
SECONDER: Wilcher
AYES: Bashlor, Carpenter, Higgins, Hutcherson, Wilcher
NAYS:

F. Special Event Permit Application (No Alcohol) for Poppell Farms Christmas Tree Sale from November 15-December 14, 2024

Tanya Poppell, owner, was present on behalf of Poppell Farms. Mayor Pro Tem Aaron Higgins moved to approve the Special Event Permit Application (No Alcohol) for Poppell Farms Christmas Tree Sale from November 15-

December 14, 2024.

Motion to Approve; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Wilcher

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Wilcher

NAYS:

G. Special Event Permit Application (No Alcohol) for Swim Spas & Hot Tub Blowout Sale from November 22-24, 2024

A sales representative was present. Councilmember Wesley Bashlor moved to approve the Special Event Permit Application (No Alcohol) for Swim Spas & Hot Tub Blowout Sale from November 22-24, 2024.

Motion to Approve; PASSED (5-0-0)

MOVER: Bashlor

SECONDER: Carpenter

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Wilcher

NAYS:

VIII. ORDINANCES, PROCLAMATIONS, RESOLUTIONS

A. Ordinance O2024-09.A – Amendment to Chapter 46 – Fire Prevention and Protection, Article I. – In General, Section 46-6 – Outdoor Burning (Second Reading)

City Manager Heath Lloyd presented the second reading for consideration, and Fire-Rescue Chief Wade Simmons reviewed the revisions. Mayor Pro Tem Aaron Higgins moved to approve the second reading of Ordinance O2024-09.A – Amendment to Chapter 46 – Fire Prevention and Protection, Article I. – In General, Section 46-6 – Outdoor Burning.

Motion to Approve; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Wilcher

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Wilcher

NAYS:

B. Ordinance O2024-07.A - Amendment to Appendix A - Zoning, Article V - Procedures for Administration and Enforcement, Section 6 - Public Hearing Requirements (First Reading; Public Hearing, Action)

City Manager Heath Lloyd presented the first reading for consideration. Mayor Karen Williams opened the public hearing. Citizen Renee Higgins commented. Mayor Karen Williams closed the public hearing, and Councilmember John Wilcher moved to approve the first reading of Ordinance O2024-07.A - Amendment to Appendix A - Zoning, Article V - Procedures for Administration and Enforcement, Section 6 - Public Hearing Requirements.

Motion to Approve; PASSED (5-0-0)

MOVER: Wilcher

SECONDER: Hutcherson

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Wilcher

NAYS:

C. Proclamation for Mayor's Reading Club

Mayor Karen Williams read aloud the proclamation.

D. Proclamation for National Hispanic Heritage Month from September 15 – October 15, 2024

Mayor Karen Williams read aloud the proclamation and presented it to Daniela Rodriguez of Migrant Equity Southeast.

IX. NEW BUSINESS

A. Site Plan for Palmetto Cay Multi-Family at 100 Bourquin Avenue off Pine Barren Road

City Manager Heath Lloyd presented the site plan for consideration. Attorney John Northup, David Smith, and Jim Jacoby were present on behalf of the petitioner. Councilmember John Wilcher, upon review of the criteria, moved to approve the Site Plan for Palmetto Cay Multi-Family.

Motion to Approve; PASSED (4-1-0)

MOVER: Wilcher

SECONDER: Bashlor

AYES: Bashlor, Higgins, Hutcherson, Wilcher

NAYS: Carpenter

B. Final Plat and Acceptance of Warranty and Sidewalk Performance Letters of Credit for The Farm at Morgan Lakes, Phase 2 at 385 Morgan Lakes Industrial Boulevard

City Manager Heath Lloyd presented the plat and letters for consideration. Mike Hughes was present on behalf of the petitioner. Councilmember John Wilcher moved to approve the Final Plat and Accept the Warranty and Sidewalk Performance Letters of Credit in the amounts of \$338,292.25 and \$107,606.25 respectively for The Farm at Morgan Lakes, Phase 2, subject to City Attorney review.

Motion to Approve; PASSED (5-0-0)

MOVER: Wilcher

SECONDER: Bashlor

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Wilcher

NAYS:

C. Award Trenchless Sewer Rehabilitation Contract

City Manager Heath Lloyd presented the bids for consideration. Councilmember John Wilcher moved to award the Trenchless Sewer Rehabilitation Contract to Southeast Pipe in the amount of \$3,179,513.00.

Motion to Award; PASSED (5-0-0)

MOVER: Wilcher

SECONDER: Bashlor

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Wilcher
NAYS:

D. Ratification of the Mutual Benefit and Use Agreement with AshBritt, LLC

City Manager Heath Lloyd presented agreement for consideration. Mayor Pro Tem Aaron Higgins moved to ratify the Mutual Benefit and Use Agreement with AshBritt, LLC.

Motion to Ratify; PASSED (5-0-0)

MOVER: Higgins

SECONDER: Wilcher

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Wilcher

NAYS:

E. Ratification of the Second Amendment to the 2016 Debris Monitoring Services Professional Agreement Between the City of Pooler, Georgia and Thompson Consulting Services, LLC and Annual Contract Renewal and Incorporation of FEMA Contract Clauses

City Manager Heath Lloyd presented the agreement for consideration. Councilmember John Wilcher moved to ratify the Second Amendment to the 2016 Debris Monitoring Services Professional Agreement Between the City of Pooler, Georgia and Thompson Consulting Services, LLC and Annual Contract Renewal and Incorporation of FEMA Contract Clauses.

Motion to Ratify; PASSED (5-0-0)

MOVER: Wilcher

SECONDER: Hutcherson

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Wilcher

NAYS:

X. PUBLIC COMMENT

There were no comments.

XI. ADJOURNMENT

Councilmember John Wilcher moved to adjourn the meeting.

Motion to Adjourn; PASSED (5-0-0)

MOVER: Wilcher

SECONDER: Higgins

AYES: Bashlor, Carpenter, Higgins, Hutcherson, Wilcher

NAYS:

The meeting adjourned at 7:38 p.m.

The foregoing minutes are true and correct and are approved on this

_____ day of _____, _____.

CITY OF POOLER, GEORGIA

Karen L. Williams, Mayor

ATTEST:

Kiley Fusco, Clerk of Council