



CITY of POOLER
— GEORGIA —

CITY COUNCIL RETREAT – MINUTES

Monday, September 15, 2025 | 3:00 p.m.
Pooler City Hall | 100 US Highway 80 SW, Pooler, GA 31322

I. ROLL CALL/DECLARATION OF QUORUM

Present: Karen L. Williams, Mayor
Wesley Bashlor, Councilmember
Michael Carpenter, Councilmember
Aaron Henry, Mayor Pro Tem
Tom Hutcherson, Councilmember
Shannon Valim, Councilmember
John Wilcher, Councilmember
Heath Lloyd, City Manager
Chris Lightle, Chief Finance Officer
Nicole Johnson, Planning & Development Director
Matthew Saxon, Assistant City Manager
Caroline Hankins, Assistant City Manager
Shannon Kirby, Deputy City Clerk

II. CALL TO ORDER

Mayor Karen Williams called the retreat to order at 3:02 p.m. and welcomed those present. City Manager Heath Lloyd began with an introduction.

III. UPDATES FOR COUNCIL

A. Short-Term Rental Overview

Nicole Johnson, Director of Planning & Development, provided a presentation.

B. Comprehensive Plan Update

Nicole Johnson, Director of Planning & Development, provided a presentation.

C. Proposed 2026 Meeting Schedule

Heath Lloyd, City Manager, provided a presentation.

D. Site Plan Approval Process

Nicole Johnson, Director of Planning & Development, provided a presentation.

E. Grants Update

Caroline Hankins, Assistant City Manager, provided a presentation.

F. Pooler Connect Progress

Alex Cook, Director of IT, provided a presentation.

IV. REVIEW OF TERM PRIORITIES

Heath Lloyd, City Manager, provided a presentation. Mayor and Council contributed to priority lists. No action was taken.

V. CLOSING REMARKS

Mayor Karen Williams and City Manager Heath Lloyd provided closing remarks.

VI. ADJOURNMENT

Mayor Karen Williams adjourned the retreat at 5:25 p.m.

The foregoing minutes are true and correct and are approved on this _____ day of

_____, _____.

CITY OF POOLER, GEORGIA

Karen L. Williams, Mayor

ATTEST:

Shannon Kirby, Deputy City Clerk

