



CITY of POOLER
— GEORGIA —

CITY COUNCIL REGULAR MEETING – MINUTES

October 20, 2025 at 6:00 p.m. | 100 US Highway 80 SW, Pooler, GA 31322

I. CALL TO ORDER

Mayor Karen Williams called the meeting to order at 6:05 p.m.

II. ROLL CALL

Present: Karen Williams, Mayor
Wesley Bashlor, Councilmember
Michael Carpenter, Councilmember
Aaron Henry, Mayor Pro Tem
Tom Hutcherson, Councilmember
Shannon Valim, Councilmember
Craig Call, City Attorney
Heath Lloyd, City Manager
Chris Lightle, Chief Finance Officer
Kiley Fusco, City Clerk

Absent: John Wilcher, Councilmember

III. INVOCATION

Executive Pastor Shirlinia Daniel of Bread of Life Ministries gave the invocation.

IV. PLEDGE OF ALLEGIANCE

Executive Pastor Shirlinia Daniel led the pledge.

V. ANNOUNCEMENTS

Mayor Pro Tem Aaron Henry reminded all present that City Hall is serving as an early voting precinct through October 31, 2025.

Mayor Pro Tem Aaron Henry moved to amend the agenda by placing Proclamations C. Proclamation for Italian-American Heritage Month, D. Proclamation for Georgia Retired Educators Day, and E. Proclamation in Recognition of Diwali and the Hindu Community after the Consent Agenda.

Motion to Amend; PASSED (5-0-0)

MOVER: Henry

SECONDER: Hutcherson

AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim

NAYS:

VI. CONSENT AGENDA

A. City Council Workshop Minutes of October 6, 2025

B. City Council Meeting Minutes of October 6, 2025

C. Alcoholic Beverage License Application for 1980 K-POCHA, LLC DBA Byul Bam at 1024 West Highway 80, Suite 201 (Restaurant; Change of Ownership)

D. Release of Sidewalk Performance Bond for Westbrook, Phase 5, Reunion Remainder in the Amount of \$60,412.50

E. Department Reports (Public Works, Finance, Fire-Rescue, Police, Recreation, Planning & Development)

Mayor Pro Tem Aaron Henry moved to approve the Consent Agenda.

Motion to Approve; PASSED (5-0-0)

MOVER: Henry

SECONDER: Hutcherson

AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim

NAYS:

VII. PROCLAMATIONS

A. Proclamation for Italian-American Heritage Month

Mayor Karen Williams read aloud the proclamation and presented it to the Scandura family.

B. Proclamation for Georgia Retired Educators Day

Mayor Karen Williams read aloud the proclamation and presented it to Dr. Brenda Roberts.

C. Proclamation in Recognition of Diwali and the Hindu Community

Mayor Karen Williams read aloud the proclamation and presented it to Neil Sharma.

VIII. SPECIAL EVENTS

A. Special Event Permit Application (No Alcohol) for a Live Tree Sale from November 17, 2025 - December 24, 2025 at Costco, 200 Mosaic Circle Drive

A Costco representative was present on behalf of the petitioner and noted that the sale would be open to Costco members only. Mayor Pro Tem Aaron Henry moved to approve the Special Event Permit Application (No Alcohol) for a Live Tree Sale from November 17-December 24, 2025 at 200 Mosaic Circle Drive.

Motion to Approve; PASSED (5-0-0)

MOVER: Henry

SECONDER: Bashlor

AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim
NAYS:

B. Temporary/Special Event Permit Application (Dispensing Alcohol) for a Birthday Party on December 6, 2025 at 301 Governor Treutlen Drive

Councilmember Wesley Bashlor moved to approve the Temporary/Special Event Permit Application (Dispensing Alcohol) for a Birthday Party on December 6, 2025 at 301 Governor Treutlen Drive.

Motion to Approve; PASSED (5-0-0)
MOVER: Bashlor
SECONDER: Hutcherson
AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim
NAYS:

IX. PUBLIC HEARINGS

A. Comprehensive Plan Update

City Planner Marcy Benson presented on the Comprehensive Plan Update, noting the upcoming pop-up community survey event on Saturday, November 8 from 10:00 a.m. to 3:00 p.m. at Tanger Outlets. Mayor Karen Williams opened the public hearing. Citizens Amy Gilliam, Linda Ambrose, Jenny Watkins, and Renee Higgins commented, and Mayor Karen Williams closed the public hearing. No action was taken by Council.

X. ORDINANCES, PROCLAMATIONS, RESOLUTIONS

A. Ordinance O2025-09.A – Short-Term Rental Amendment (First Reading; Public Hearing, Action)

City Manager Heath Lloyd presented the first reading for consideration. Mayor Karen Williams opened the public hearing, and members of the public Amy Gilliam and Josue Paizan commented. Mayor Karen Williams closed the public hearing, and Mayor Pro Tem Aaron Henry moved to approve the first reading of Ordinance O2025-09.A – Short-Term Rental Amendment.

Motion to Approve; PASSED (4-1-0)
MOVER: Henry
SECONDER: Bashlor
AYES: Bashlor, Carpenter, Henry, Hutcherson
NAYS: Valim

B. Ordinance O2025-09.B – Planning & Zoning Meetings and Site Plan Processes (First Reading; Public Hearing, Action)

City Manager Heath Lloyd presented the first reading for consideration. Mayor Karen Williams opened the public hearing, and members of the public Amy Gilliam and Thomas Hall commented. Mayor Karen Williams closed the public hearing, and Councilmember Michael Carpenter moved to approve the first reading of Ordinance O2025-09.B – Planning & Zoning Meetings and Site Plan Processes.

Motion to Approve; PASSED (5-0-0)

MOVER: Carpenter
SECONDER: Henry
AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim
NAYS:

~~C. Proclamation for Italian American Heritage Month~~

~~D. Proclamation for Georgia Retired Educators Day~~

~~E. Proclamation for Diwali~~

XI. NEW BUSINESS

A. Site Development Plan for Revisions to a Previously Approved Multi-Tenant Commercial Building in the Godley Station PUD at 780 Pooler Parkway

City Manager Heath Lloyd presented the plan for consideration. Alec Metzger of EMC Engineering Services was present on behalf of the petitioner. Mayor Pro Tem Aaron Henry, upon review of the criteria, moved to approve the Site Development Plan for Revisions to a Previously Approved Multi-Tenant Commercial Building in the Godley Station PUD at 780 Pooler Parkway.

Motion to Approve; PASSED (5-0-0)
MOVER: Henry
SECONDER: Hutcherson
AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim
NAYS:

B. Site Development Plan for a Two-Story Multi-Tenant Commercial Building within the Godley Station PUD at 129 Pipemakers Circle

City Manager Heath Lloyd presented the plan for consideration. Alec Metzger of EMC Engineering Services was present on behalf of the petitioner. Councilmember Tom Hutcherson, upon review of the criteria, moved to approve the Site Development Plan for a Two-Story Multi-Tenant Commercial Building within the Godley Station PUD at 129 Pipemakers Circle.

Motion to Approve; PASSED (5-0-0)
MOVER: Hutcherson
SECONDER: Bashlor
AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim
NAYS:

XII. PUBLIC COMMENT

Members of the public Thomas Hall, Dan Blumenfeld, Jim McGaffin, Josue Paizan, and Linda Ambrose commented.

XIII. EXECUTIVE SESSION

With no further public business to conduct, Mayor Pro Tem Aaron Henry moved to enter Executive Session to discuss real estate, personnel, pending litigation, and/or cybersecurity matters. Council entered Executive Session at 7:26 p.m.

Motion to Enter; PASSED (5-0-0)
MOVER: Henry
SECONDER: Hutcherson
AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim
NAYS:

Mayor Karen Williams called the meeting back to order at 7:53 p.m.

XIV. ADJOURNMENT

Councilmember Tom Hutcherson moved to adjourn the meeting.

Motion to Adjourn; PASSED (5-0-0)
MOVER: Hutcherson
SECONDER: Bashlor
AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim
NAYS:

The meeting adjourned at 7:54 p.m.

The foregoing minutes are true and correct and are approved on this _____ day of _____, _____.

CITY OF POOLER, GEORGIA

Karen L. Williams, Mayor

ATTEST:

Kiley Fusco, City Clerk