



CITY of POOLER
— GEORGIA —

CITY COUNCIL REGULAR MEETING – MINUTES

June 15, 2026, at 6:00 p.m. | 100 US Highway 80 SW, Pooler, GA 31322

I. CALL TO ORDER

Mayor Karen Williams called the meeting to order at 6:02 p.m.

II. ROLL CALL

Present: Karen Williams, Mayor
Aaron Henry, Mayor Pro Tem
Wesley Bashlor, Councilmember
Michael Carpenter, Councilmember
Tom Hutcherson, Councilmember (Telephone)
Shannon Valim, Councilmember
Craig Call, City Attorney
Heath Lloyd, City Manager
Chris Lightle, Chief Finance Officer
Shannon Kirby, Deputy City Clerk

Absent: John Wilcher, Councilmember

III. INVOCATION

Pastor Jeff Hubbard gave the invocation.

IV. PLEDGE OF ALLEGIANCE

Pastor Jeff Hubbard led the pledge.

V. ANNOUNCEMENTS & PROCLAMATIONS

Councilmember Tom Hutcherson made an announcement regarding the Juneteenth festival that will be held at the Tanger Outlets on Saturday, June 20th from 1:00 PM – 7:00 PM.

Mayor Pro Tem Aaron Henry made an announcement regarding the 6.19 K Run that will be held Friday, June 19th at 7:00 AM.

VI. CONSENT AGENDA

A. City council Meeting Minutes of June 1, 2026

B. City Council Executive Session Meeting Minutes of June 1, 2026

C. Release of Maintenance Bond For Drayton Park Phase 1 in the Amount of \$309,907.73

D. Department Reports (Public Works, Finance, Fire-Rescue, Police, Recreation, Planning & Development)

Mayor Pro Tem Aaron Henry moved to approve the Consent Agenda as printed.

Motion to Approve; PASSED (5-0-0)
MOVER: Henry
SECONDER: Valim
AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim

VII. SPECIAL EVENTS

A. Special Event Permit Application (No Alcohol Service) for the Donate to Dunk Family Fun Day on June 27, 2026, at 100 Kita Avenue, Requesting Fee Waiver

Mayor Karen Williams presented the application for consideration. Councilmember Wesley Bashlor moved to approve the Special Event Permit Application (No Alcohol Service) for the Donate to Dunk Family Fun Day on June 27, 2026, at 100 Kita Avenue, Requesting Fee Waiver.

Motion to Approve; PASSED (5-0-0)
MOVER: Bashlor
SECONDER: Henry
AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim

B. Special Event Permit Application (No Alcohol Service) for the Holiday Fireworks Sale from June 29-July 6, 2026, at 2331 Pooler Parkway, Requesting Fee Waiver

Mayor Karen Williams presented the application for consideration. Mayor Pro Tem Aaron Henry moved to approve Special Event Permit Application (No Alcohol Service) for the Holiday Fireworks Sale from June 29-July 6, 2026, at 2331 Pooler Parkway, Requesting Fee Waiver.

Motion to Approve; PASSED (5-0-0)
MOVER: Henry
SECONDER: Bashlor
AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim

C. Special Event Permit Application (No Alcohol Service) for the EggRoll Food Truck from July 2-5, 2026, at 1565 Pooler Parkway

Mayor Karen Williams presented the application for consideration. Councilmember Wesley Bashlor moved to approve the from July 2-5, 2026, at 1565 Pooler Parkway Special Event Permit Application (No Alcohol Service) for the EggRoll Food Truck.

Motion to Approve; PASSED (5-0-0)
MOVER: Bashlor
SECONDER: Hutcherson
AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim

VIII. ORDINANCES & RESOLUTIONS

A. Ordinance O2026-05.A – Hotel-Motel Excise Tax (Second Reading)

City Manager Heath Lloyd presented the ordinance for consideration. Councilmember Michael Carpenter asked Mr. Lloyd to give some examples of what the funds could be used for. Councilmember Michael Carpenter moved to approve the second reading of Ordinance O2026-05.A – Hotel-Motel Excise Tax.

Motion to Approve; PASSED (5-0-0)
MOVER: Carpenter
SECONDER: Valim
AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim

B. Resolution R2026-06.B - Authorizing Transmittal of the Pooler Comprehensive Plan Update Draft to the Georgia Coastal Regional Commission and the Department of Community Affairs

City Manager Heath Lloyd presented the resolution for consideration. Member of the public, Debra Power spoke. Mayor Pro Tem Aaron Henry moved to approve the Resolution R2026-06.B - Authorizing Transmittal of the Pooler Comprehensive Plan Update Draft to the Georgia Coastal Regional Commission and the Department of Community Affairs.

Motion to Approve; PASSED (5-0-0)
MOVER: Henry
SECONDER: Bashlor
AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim

IX. NEW BUSINESS

A. Annual Evaluation Report for the City of Pooler Substantial Damage Management Plan (Presentation; No Action)

City Manager Heath Lloyd presented the plan. Planning and Development Director Nicole Johnson gave a presentation of the Annual Evaluation Report for the City of Pooler Substantial Damage Management Plan.

B. Award S.H. Morgan Parkway Overlay Project, Subject to City Attorney Approval

City Manager Heath Lloyd presented the award and asked that Mayor and Council award the work to Crossroads Inc. in the amount of \$246,734.00. Mayor Pro Tem Aaron Henry moved to approve and award S.H. Morgan Parkway Overlay Project to Crossroads, Inc., Subject to City Attorney Approval.

Motion to Approve; PASSED (5-0-0)
MOVER: Henry
SECONDER: Hutcherson
AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim

C. Development Agreement Between Quiktrip Corporation and the City of Pooler, Subject to City Attorney Approval

City Manager Heath Lloyd presented the development agreement for consideration. Councilmember Wesley Bashlor moved to approve the

Development Agreement Between Quiktrip Corporation and the City of Pooler,
Subject to City Attorney Approval.

Motion to Approve; PASSED (5-0-0)

MOVER: Bashlor

SECONDER: Henry

AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim

**D. Purchase and Sale Agreement Between Phillip H. and Laura Douglas
and the City of Pooler for Former Alley (Not Open) at West Whatley
Street, Subject to City Attorney Approval**

City Attorney Craig Call requested that the item be postpone until the next
council meeting. Mayor Pro Tem Aaron Henry moved to postpone item D to
the July 6th council meeting.

Motion to Approve; PASSED (5-0-0)

MOVER: Henry

SECONDER: Carpenter

AYES: Bashlor, Carpenter, Henry, Valim, Wilcher

NAYS:

X. EXECUTIVE SESSION

With no further public business to conduct, Mayor Pro Tem Aaron Henry moved to
enter Executive Session. Executive Session was entered at 6:38 p.m.

Motion to Enter; PASSED (5-0-0)

MOVER: Henry

SECONDER: Carpenter

AYES: Bashlor, Carpenter, Henry, Hutcherson, Valim

Mayor Karen Williams called the meeting back to order at 7:04 p.m.

XI. ADJOURNMENT

Mayor Pro Tem Aaron Henry moved to adjourn the meeting.

Motion to Adjourn; PASSED (5-0-0)

MOVER: Henry

SECONDER: Carpenter

AYES: Bashlor, Carpenter, Henry, Valim

The meeting adjourned at 7:04 p.m.

The foregoing minutes are true and correct and are approved on this

_____ day of _____, _____.

CITY OF POOLER, GEORGIA

Karen L. Williams, Mayor

ATTEST:

Shannon Kirby, Deputy City Clerk