



CITY COUNCIL Regular Meeting – Minutes

March 21, 2022 at 6:00 PM | City Hall | 100 US Hwy 80 SW, Pooler, GA 31322

I. ROLL CALL/DECLARATION OF QUORUM

Present: Rebecca C. Benton, Mayor
Tom Hutcherson, Mayor Pro Tem
Shannon Black, Councilmember
Aaron Higgins, Councilmember
Stevie Wall, Councilmember
John Wilcher, Councilmember
Karen Williams, Councilmember
Robert Byrd, City Manager
Craig Call, City Attorney
Chris Lightle, Finance Officer
Kiley Fusco, Clerk of Council

Absent: Steve Scheer, City Attorney

II. CALL TO ORDER

Mayor Rebecca Benton called the meeting to order at 6:00 p.m.

III. INVOCATION

Terry Carter gave the invocation.

IV. PLEDGE OF ALLEGIANCE

Terry Carter led the pledge.

V. ANNOUNCEMENTS

A. Lemonade Day

Jenna Thornton, 2022 City Director for Lowcountry Lemonade Day, was present to share information about the nonprofit that teaches financial literacy and basic business skills to local youth. Chatham County's Lemonade Day will be May 7, 2022 and will feature lemonade stands across the county. More information is available on the program's Instagram and Facebook pages.

VI. CONSENT AGENDA

City Manager Robert Byrd presented the consent agenda for consideration.

- A. **City Council Meeting Minutes of March 8, 2022**
- B. **Special Event Permit Application for the Greater Pooler Area Chamber of Commerce & Visitors Bureau on April 9, 2022**
- C. **Special Event Permit Application for Sherri Rose Holmes on April 9, 2022**
- D. **Special Event Permit Application for Barbara Harris on April 2, 2022**
- E. **Alcoholic Beverage License Application for LVL UP Pizza, LLC dba LVL UP Pizza & Barcade at 100 Blue Moon Crossing, Suite 110**

Councilmember Aaron Higgins moved to approve the consent agenda.

Motion to Approve; PASSED (UNANIMOUS)

MOVER: Higgins

SECONDER: Hutcherson

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

VII. DEPARTMENT REPORTS

Mayor Rebecca Benton called for a motion to waive the reading of the reports.

Councilmember Stevie Wall moved to dispense with the reading of the reports and include them as record.

Motion to Dispense; PASSED (UNANIMOUS)

MOVER: Wall

SECONDER: Wilcher

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

- A. **Public Works**
- B. **Finance**
- C. **Fire Department**
- D. **Police Department**

E. **Recreation**

F. **Planning & Zoning**

VIII. ORDINANCES, PROCLAMATIONS, RESOLUTIONS

A. **Ordinance O2022-03.A - To Amend Appendix A - Zoning, Article II - Definitions by Adding Retreat and Article III - General Provisions by Adding Section 29 - Retreats and Article III, Section 5 - Off Street Parking and Unloading by by Adding Retreat Parking Requirements as Section 5 (A) (3)(F) and Table 4.1 – Allowed Uses (*First Reading*)**

City Manager Robert Byrd presented the first reading for consideration, and Mayor Rebecca Benton opened the public hearing. Robert McCorkle spoke on behalf of the petitioner. There being no other comments, Mayor Rebecca Benton closed the public hearing. Councilmember Aaron Higgins, upon review of the criteria, moved to approve the first reading of Ordinance O2022-03.A - To Amend Appendix A - Zoning, Article II - Definitions by Adding Retreat and Article III - General Provisions by Adding Section 29 - Retreats and Article III, Section 5 - Off Street Parking and Unloading by by Adding Retreat Parking Requirements as Section 5 (A) (3)(F) and Table 4.1 – Allowed Uses with a second reading revision showing retreat as a conditional use in all zone types.

Motion to Approve; PASSED (UNANIMOUS)

MOVER: Higgins

SECONDER: Williams

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

IX. OLD BUSINESS

A. **Zoning Map Amendment for Dozier Cook (1204 and 1208 East Highway 80 and Lots 12 and 13, Westside Business Park) from C-2 to Planned I-1**

City Manager Robert Byrd presented the amendment for consideration. Harold Yellin, C.J. Chance, and Joe McGorry were present to answer questions. Councilmember Aaron Higgins, upon review of the criteria, moved to approve the zoning map amendment for Dozier Cook (1204 and 1208 East Highway 80 and Lots 12 and 13, Westside Business Park) from C-2 to Planned I-1 subject to the following conditions:

1. Petitioner payment for the traffic signal and any other improvements required by GDOT

2. Restriction of the conditions to exclude the public utilities, bars and nightclubs, pets, and manufacturing categories
3. Submission to/approval by city staff of the site plan showing the traffic signal

Motion to Approve with Stipulations; PASSED (UNANIMOUS)

MOVER: Higgins

SECONDER: Hutcherson

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

X. NEW BUSINESS

Mayor Rebecca Benton called for a motion to amend the agenda. Councilmember Karen Williams moved to amend the agenda to include item D. 2022 "Partner with Pooler to Plant a Tree for Free" Program.

Motion to Amend; PASSED (UNANIMOUS)

MOVER: Williams

SECONDER: Wall

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

A. **Site Plan for Bassford Industrial Park, Buildings 37, 38, 39A, 39B, 42, 43 & 44**

City Manager Robert Byrd presented the site plan for consideration. Chad Zittrouer was present on behalf of the petitioner to answer questions. Councilmember Karen Williams moved to approve the site plan for Bassford Industrial Park, Buildings 37, 38, 39A, 39B, 42, 43 & 44 subject to the following conditions:

1. Payment of \$33,150.00 into the Tree Fund prior to a pre-construction meeting
2. Dedication of a 20-foot right-of-way for Old Louisville improvements within 90 days

Chad Zittrouer verbally agreed to the conditions.

Motion to Approve with Stipulations; PASSED (UNANIMOUS)

MOVER: Williams

SECONDER: Higgins

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

B. **Sign Variance for PVC Shopping Center on Governor Treutlen Drive**

City Manager Robert Byrd presented the variance for consideration, and noted that the existing sign is a non-conforming use. Jeb Renfro and Ben James were present to answer questions. Councilmember Aaron Higgins moved to deny the sign variance for PVC Shopping Center on Governor Treutlen Drive as it fails numbers three and four of the variance criteria.

Motion to Deny; PASSED (UNANIMOUS)

MOVER: Higgins

SECONDER: Wall

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

C. **Abandonment of Oxidation Pond and Sewer Agreement for Hunters Ridge Subdivision**

City Manager Robert Byrd requested the item be tabled. Councilmember Stevie Wall moved to table the Abandonment of Oxidation Pond and Sewer Agreement for the Hunters Ridge Subdivision.

Motion to Table; PASSED (UNANIMOUS)

MOVER: Wall

SECONDER: Wilcher

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

D. **2022 "Partner with Pooler to Plant a Tree for Free" Program**

City Manager Robert Byrd presented the program for consideration. Councilmember Karen Williams moved to approve the 2022 "Partner with Pooler to Plant a Tree for Free" program for 340 trees in the amount of \$5,979.00 to be paid for through the Tree Fund.

Motion to Approve; PASSED (UNANIMOUS)

MOVER: Williams

SECONDER: Wall

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

XI. **ADJOURNMENT**

Councilmember Stevie Wall moved to adjourn the meeting.

Motion to Adjourn; PASSED (UNANIMOUS)

MOVER: Wall

SECONDER: Wilcher

AYES: Black, Higgins, Hutcherson, Wall, Wilcher, Williams

NAYS:

The meeting adjourned at 6:47 p.m.

The foregoing minutes are true and correct and approved by me on this _____ day of _____, 2022.

Rebecca C. Benton, Mayor

Attest:

Kiley Fusco, Clerk of Council