



March 6, 2018

6:00 p.m. Pooler City Hall

AGENDA

Meeting Called to Order

Invocation

Pledge of Allegiance

Approval of minutes of previous meeting as printed

Approval of minutes of February 14th Executive Session

Approval of minutes of February 19th Executive Session

Report from the Standing Committees:

Finance

Public Safety

Street/Drainage

Water/Sewer

Recreation

Building/Zoning

Councilman Wall

Councilman Royal

Councilwoman Benton

Councilman Brown

Councilwoman Black

Councilman Allen

OLD BUSINESS

NEW BUSINESS

1. Minor subdivision plat of a portion of Parcel "E", The Morgan Tract "Q"
2. Minor subdivision plat of a portion of Godley Station Professional Park, Phases 1 & 2
3. Site plan for Godley Station Shopping Center
4. Release of maintenance bond for Enmark
5. Proposal from Integrated Science & Engineering for Stormwater Inventory, Phase 1
6. Special event permit for Westbrook Country Club Spring Fest on April 21st
7. Special event permit for Molly MacPherson's on March 17th
8. Temporary/special event alcoholic beverage license for Nikki L. Levette at Ramada Inn on March 24th
9. Contract with Coastal Regional Commission for planning services to update zoning ordinance

MOTION FOR EXECUTIVE SESSION - to discuss personnel, legal and real estate matters

MOTION FOR ADJOURNMENT

March 6, 2018

Approved 3-19-18 

MINUTES

The regular meeting of the Pooler City Council was held on March 6, 2018. Mayor Mike Lamb called the meeting to order at 6:00 p.m. Present were Councilman Bruce Allen, Councilwoman Rebecca Benton, Councilman Mike Royal and Councilman Stevie Wall. City Manager Robbie Byrd and City Attorney Steve Scheer were also present.

The invocation was given by Councilman Allen and the Pledge of Allegiance was led by Councilman Royal.

The minutes of the previous meeting were approved as printed upon a motion by Councilman Allen, seconded by Councilwoman Benton, with no opposition.

The minutes of the February 14th Executive Session were approved upon a motion by Councilwoman Benton, seconded by Councilman Wall, with no opposition.

The minutes of the February 19th Executive Session were approved upon a motion by Councilman Royal, seconded by Councilwoman Benton, with no opposition.

Report from the Standing Committees:

FINANCE

Councilman Wall presented bills in excess of \$1500.00 for payment and made a motion to pay, subject to funds. Motion was seconded by Councilman Royal and passed without opposition.

PUBLIC SAFETY

Councilman Royal reported that the fire department responded to 184 calls since the last meeting, totaling 693 for the year and that the police department responded to 1157 calls, totaling 5180 for the year.

STREET/DRAINAGE

Councilwoman Benton reported that the street department picked up trash in designated areas as needed, performed road repairs on Memorial Boulevard, worked on the driveway at 112 West Wind Drive, assisted the water department with a leak repair on Tietgen Street, repaired a pot hole behind Kentucky Fried Chicken, removed 40 signs on Tanger Outlets Boulevard, trimmed trees along Pooler Parkway and swept 26 miles of streets. Further, that the drainage department performed routine maintenance in Miller Pines Subdivision, removed two (2) beaver dams along Pooler Parkway near SH Morgan Parkway, repaired the inlet tops on Pine Meadow Drive and Pooler Parkway near the St. Joseph's/Candler Medical Campus, cleaned 6,664 feet of ditches and picked up trash in designated areas.

WATER/SEWER

Councilman Royal reported that the water department inspected 13 water meters for new construction, repaired one (1) leaking lateral and one (1) leaking main, installed a new reuse water post hydrant at the recreation complex, witnessed the testing and certification of 32 backflow preventers and performed 312 line locates requested by the Utility Protection Center. Further, that EOM responded to three (3) grinder pump and four (4) sewer backup calls made numerous repairs at the wastewater treatment plant and to the sewer system.

RECREATION

There was no report.

BUILDING/ZONING

Councilman Allen reported that four (4) new single family residential, six (6) attached unit and three (3) commercial permits were issued since the last meeting, with 215 inspections performed.

There was no OLD BUSINESS to discuss.

Under NEW BUSINESS the following was discussed:

1. Minor subdivision plat of a portion of Parcel "E", The Morgan Tract "Q"

The intent is to create Parcel "E-3", a 31.29 acre tract from The Morgan Tract "Q", a 91.43 acre parcel, located adjacent to Morgans Corner on Pooler Parkway. Councilwoman Benton made a motion to approve the plat. Motion was seconded by Councilman Wall and passed without opposition.

2. Minor subdivision plat of a portion of Godley Station Professional Park, Phases 1 & 2

The intent is to create Phase 3, a 5.4 acre parcel from Phases 1 and 2 of the Godley Station Professional Park Subdivision located on the corner of Towne Center Boulevard and Godley Station Boulevard North. Councilwoman Benton made a motion to approve the plat. Motion was seconded by Councilman Wall and passed without opposition.

3. Site plan for Godley Station Shopping Center

Jay Maupin on Maupin Engineering presented a site plan to construct a 41,000 sq. ft. shopping center to be located between Nancy Hanks Way and Godley Station Boulevard North. Councilman Allen expressed concern over the number of proposed restaurants and whether there would be enough parking. Councilman Wall stated that similar shopping centers have located in the City with inadequate parking, and that parking is inconvenient to patrons, due to the restaurants all being in one area of the center. Mr. Maupin stated that the majority of the restaurants will be take-out or have a small number of seating and will be located throughout the center. Councilman Royal questioned what the back of the buildings will look like, since the back will face the streets. Mr. Maupin replied that all sides of the building will have "presentation".

Councilwoman Benton made a motion, seconded by Councilman Royal, to approve the plan, contingent upon the architectural plan being approved by Council prior to any permits being issued. Motion passed without opposition.

4. Release of maintenance bond for Enmark

A final inspection was performed on February 19th with all of the punch list items being complete. Councilman Wall made a motion to release the maintenance bond for Enmark at 830 W. Highway 80. Motion was seconded by Councilwoman Benton and passed without opposition.

5. Proposal from Integrated Science & Engineering for Stormwater Inventory, Phase 1

Mr. Byrd presented a proposal from Integrated Science & Engineering for the Stormwater Inventory, Phase 1 and 2. Councilman Wall made a motion, seconded by Councilman Allen, to approve the proposal in the amount of \$34,010.00. Motion passed without opposition.

6. Special event permit for Westbrook Country Club Spring Fest on April 28th

Mr. Byrd presented an application from Westbrook Country Club for their Spring Fest to be held on April 28th. Councilman Royal made a motion to approve the event. Motion was seconded by Councilman Wall and passed without opposition.

7. Special event permit for Molly MacPherson's on March 17th

Mr. Byd stated that the petitioner requested the item be withdrawn. This request was honored.

8. Temporary/special event alcoholic beverage license for Nikki L. Levette at Ramada Inn on March 24th

Mr. Byrd presented an application from Nikki L. Levette for a temporary/special event alcoholic beverage license to serve alcohol at a birthday party. Councilwoman Benton made a motion, seconded by Councilman Royal, to approve the license. Motion passed with Councilman Allen in opposition.

9. Contract with Coastal Regional Commission for planning services to update zoning ordinance

Mr. Byrd requested the item be tabled. Councilman Royal made a motion to table. Motion was seconded by Councilman Allen and passed without opposition.

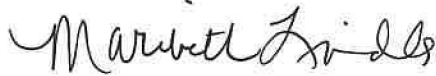
Councilman Allen made a motion to adjourn to Executive Session at approximately 6:37 p.m. to discuss personnel, legal and real estate matters. Motion was seconded by Councilwoman Benton and passed without opposition.

Mayor Lamb called the meeting back to order at 7:01 p.m.

3-6-18

There being no further business to discuss, Councilman Wall made a motion to adjourn at approximately 7:01 p.m. Motion was seconded by Councilman Royal and passed without opposition.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Maribeth Lindler".

Maribeth Lindler
City Clerk

A handwritten signature in cursive script, appearing to read "Michael F. Lamb".
Mayor

STATE OF GEORGIA)

COUNTY OF CHATHAM)

AFFIDAVIT

Before an officer duly authorized to administer oaths appeared Michael F. Lamb, who, after being duly sworn, deposes and on oath states the following:

- (1) I am competent to make this Affidavit and have personal knowledge of the matters set forth herein.
- (2) Pursuant to my duties as Mayor, I was the presiding officer of a meeting of the Pooler City Council held on the 6th day of March, 2018. A portion of said meeting was closed to the public.
- (3) It is my understanding that O.C.G.A. § 50-14-4(b) provides as follows:
When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the person presiding over such meeting or, if the agency's policy so provides, each member of the governing body of the agency attending such meeting, shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception.
- (4) The subject matter of said meeting, or the closed portion thereof, was devoted to matters within exceptions to public disclosure provided by law. Those specific relevant exceptions are identified as follows:
 - D. Meeting to discuss or vote to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(D).
 - F. Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in Georgia Code section 50-14-3(b)(2).
 - H. Pursuant to the attorney-client privilege and as provided by Georgia Code section 50-14-2(1), a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and the matter discussed was _____.

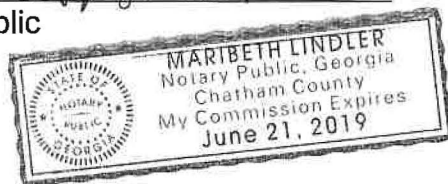
This Affidavit is executed for the purpose of complying with the mandate of O.C.G.A. § 50-14-4(b) and is to be filed with the official minutes for the aforementioned meeting.

This 6th day of March, 2018.

Michael F. Lamb
Michael F. Lamb

Sworn to and subscribed before me
this 6th day of March, 2018.

Maribeth Lindler
Notary Public



Ashley Brown
413 Cardinal Street
Pooler, GA 31322

February 27, 2018

Mayor Michael Lamb
Councilwoman Rebecca Benton
Councilwoman Shannon Black
Councilman Bruce Allen
Councilman Mike Royal
Councilman Stevie Wall

Dear Mayor Lamb and City Council Members,

I am writing this letter to each of you to explain why I will not be attending any city council meetings during the selection process for the vacant position of Chief of Police for the City of Pooler. I have consulted with the City Attorney to ask if I should resign my position on city council since I am applying for the position of Police Chief. The City Attorney has informed me there is no requirement either by state law or under the Pooler City Charter requiring me to resign while applying for the position of Police Chief.

I realize the decision rests with the City Manager. Since the City Manager works for Mayor and Council, I feel that I should not attend city council meetings during the selection process. I realize that since I am a council member, some might think if I should not receive the appointment, I would attempt to retaliate against the City Manager.

My service on council is a sacred trust and I would never use my position to attempt to influence the decision process. The selection process must be independent of any political considerations. Therefore, in addition to not attending city council meetings during the selection process, I hereby irrevocably recuse myself from any decisions concerning compensation or employment of the City Manager should I not be selected as Police Chief.

Pooler has been my home all of my life and I want to continue to serve the citizens of Pooler in any capacity I am able. I am taking these steps to assure both the public and the City Manager that the selection process for Police Chief will be free from political considerations.

Respectfully submitted,



Ashley Brown