



5:50 - **Public Hearing** - to discuss a requested zoning map amendment of approximately 15.34 acres located on the northwest corner of Jimmy DeLoach Parkway and Nordic Drive from C-2 to I-1

March 19, 2018

6:00 p.m. Pooler City Hall

AGENDA

Meeting Called to Order

Invocation

Pledge of Allegiance

Approval of minutes of previous meeting as printed

Approval of minutes of March 6th Executive Session

Report from the Standing Committees:

Finance

Public Safety

Street/Drainage

Water/Sewer

Recreation

Building/Zoning

Councilman Wall

Councilman Royal

Councilwoman Benton

Councilwoman Black

Councilman Allen

OLD BUSINESS

1. Contract with Coastal Regional Commission for planning services to update zoning ordinance

NEW BUSINESS

1. Resolution regarding Budget Adjustment 2018-01
2. Zoning map amendment of approximately 15.34 acres located on the NW corner of Jimmy DeLoach Parkway and Nordic Drive from C-2 to I-1
3. Site plan for Parkers at 2111 Pooler Parkway
4. Major subdivision plat for Morgan Lakes Industrial Park, Phase II
5. Underground Easement for Georgia Power Company to service GBI Crime Lab
6. Hold Harmless Agreement with Westbrook at Savannah Quarters Community Association, Inc.
7. Temporary/special event alcoholic license for Deloris Williams at Ramada Inn on April 7th
8. Alcoholic beverage license for Hetalben Patel at Pump n Go
9. Alcoholic beverage license for Bijalkumar Patel at Sunoco Pooler
10. Special event permit for Orange Theory 5K on April 14th
11. Award bid for Roadside Mowing and General Maintenance
12. Change Order #9 for 3.3 mgd Wastewater Treatment Facility Upgrade

MOTION FOR EXECUTIVE SESSION - to discuss personnel, legal and real estate matters

MOTION FOR ADJOURNMENT

March 19, 2018

Approved 4-2-18 

MINUTES

The regular meeting of the Pooler City Council was held on March 19, 2018. Mayor Mike Lamb called the meeting to order at 6:00 p.m. Present were Councilman Bruce Allen, Councilwoman Rebecca Benton, Councilwoman Shannon Black, Councilman Mike Royal and Councilman Stevie Wall. City Manager Robbie Byrd, Finance Officer Michelle Warner and City Attorney Steve Scheer were also present.

The invocation was given by Councilman Allen and the Pledge of Allegiance was led by Councilwoman Black.

The minutes of the previous meeting were approved as printed upon a motion by Councilwoman Benton, seconded by Councilman Royal, with no opposition.

The minutes of the March 6th Executive Session were approved upon a motion by Councilwoman Benton, seconded by Councilman Wall, with no opposition.

Mayor Lamb read aloud a letter of resignation from former Councilman Ashley Brown who was recently selected as the next police chief.

Report from the Standing Committees:

FINANCE

Councilman Wall presented bills in excess of \$1500.00 for payment and made a motion to pay, subject to funds. Motion was seconded by Councilwoman Benton and passed without opposition.

PUBLIC SAFETY

Councilman Royal reported that the fire department responded to 224 calls since the last meeting, totaling 856 for the year and that the police department responded to 1254 calls, totaling 6434 for the year.

STREET/DRAINAGE

Councilwoman Benton reported that the street department picked up trash in designated areas as needed, performed road repairs on Memorial Boulevard, Moore Avenue, Gray Street, South Godley and Grand Central Boulevard, repaired numerous pot holes, removed 10 illegal signs on Pine Barren Road, placed three (3) tons of asphalt in ruts on shoulders of Pine Barren Road and Quacco Road and swept 29 miles of streets. Further, that the drainage department performed routine maintenance in Country Homes Subdivision and along Pooler Parkway, repaired inlet lid on Estates Way, cut and cleaned 6,156 feet of ditches, picked up trash in designated areas and Savannah River Utilities continued removing debris and a beaver dam at the bridge on Easthaven Boulevard.

WATER/SEWER

Councilman Royal reported that the water department inspected 13 water meters for new construction, repaired six (6) leaking laterals, repaired fire hydrants at Gleason Park and Pooler Parkway at the St. Joseph/Candler Medical Campus site, witnessed the testing and certification of 29 backflow preventers and performed 430 line locates requested by the Utility Protection Center. Further, that EOM responded to three (3) grinder pump and seven (7) sewer backup calls and performed routine maintenance.

RECREATION

Councilwoman Black reported that baseball, softball and volleyball practice continues and that the senior citizens will be participating in the Southern Women's Show.

Councilwoman Black made a motion to add Item #13 to the agenda. Motion was seconded by Councilwoman Benton and passed without opposition.

BUILDING/ZONING

Councilman Allen reported that 17 new single family residential and three (3) commercial permits were issued since the last meeting, with 210 inspections performed.

Under OLD BUSINESS the following was discussed:

1. Contract with Coastal Regional Commission for planning services to update zoning ordinance

Mr. Byrd presented a contract with Coastal Regional Commission to assist with updating the zoning ordinance. Councilwoman Benton made a motion, seconded by Councilman Allen, to approve the contract. Motion passed without opposition.

Under NEW BUSINESS the following was discussed:

1. Resolution regarding Budget Adjustment 2018-01

Ms. Warner presented a resolution regarding Budget Adjustment 2018-01, stating that items for the police department were budgeted in 2017 and not purchased and that funds are being transferred in the water department to purchase equipment. Councilman Wall made a motion to approve the resolution as printed. Motion was seconded by Councilman Royal and passed without opposition.

2. Zoning map amendment of approximately 15.34 acres located on the NW corner of Jimmy DeLoach Parkway and Nordic Drive from C-2 to I-1

A public hearing was held prior. Attorney Phillip McCorkle presented a request from North Godley Industrial Park, LLC to re-zone approximately 15.34 acres on the northwest corner of Jimmy DeLoach Parkway and Nordic Drive from C-2 (Heavy Commercial) to I-1 (Light Industrial). After review of the criteria, Councilwoman Benton made a motion to approve the zoning map amendment, contingent upon the 220' wide, 25' high berm being extended to the west of the property. Motion was seconded Councilwoman Black and passed with Councilman Allen in opposition.

3. Site plan for Parkers at 2111 Pooler Parkway

The intent is to construct a 4,500 sq. ft. Parkers Kitchen with gas pumps at 2111 Pooler Parkway, adjacent to Blue Moon Crossing and Mosaic Circle, within the 16 West development. Councilwoman Benton made a motion to approve the plan, contingent upon the frontage road within the 16 West development being completed prior to the certificate of occupancy being issued. Motion was seconded by Councilman Wall and passed without opposition.

4. Major subdivision plat for Morgan Lakes Industrial Park, Phase II

Phase II of Morgan Lakes Industrial Park is comprised of approximately 120 acres and consists of four (4) lots, located on the north side of Jimmy DeLoach Parkway at the intersection of Serengeti Boulevard. Councilwoman Benton made a motion, seconded by Councilwoman Black, to approve the plat. Motion passed with Councilman Allen in opposition.

5. Underground Easement for Georgia Power Company to service GBI Crime Lab

Mr. Byrd presented an underground easement for Georgia Power to service the GBI Crime Lab on Isaac G. LaRoche Drive. Councilman Royal made a motion to approve. Motion was seconded by Councilwoman Black and passed without opposition.

6. Hold Harmless Agreement with Westbrook at Savannah Quarters Community Association, Inc.

Mr. Byrd presented a hold harmless agreement regarding the repair and maintenance of certain facilities owned by the HOA in the Savannah Quarters Community. Councilwoman Benton made a motion, seconded by Councilman Royal, to approve the agreement. Motion passed without opposition.

7. Temporary/special event alcoholic beverage license for Deloris Williams at Ramada Inn on April 7th

Deloris Williams submitted an application to serve alcoholic beverages at a wedding reception at the Ramada Inn on April 7th. Mr. Byrd stated that Interim Police Chief Jim Ward has performed the background investigation and recommends approval. Councilman Royal made a motion to approve the license. Motion was seconded by Councilwoman Benton and passed with Councilman Allen in opposition.

8. Alcoholic beverage license for Hetalben Patel at Pump n Go

Hetalben Patel submitted an application to sell beer and wine at the Pump n Go at 1507 Quacco Road. Mr. Byrd stated that Interim Police Chief Jim Ward has performed the background investigation and recommends approval. Councilman Royal made a motion to approve the license. Motion was seconded by Councilwoman Black and passed with Councilman Allen in opposition.

9. Alcoholic beverage license for Bijalkumar Patel at Sunoco Pooler

Bijalkumar Patel submitted an application to sell beer and wine at the Sunoco Pooler at 110 Foxfield Way. Mr. Byrd stated that Interim Police Chief Jim Ward has performed the background investigation and recommends approval. Councilman Royal made a motion to approve the license. Motion was seconded by Councilwoman Benton and passed with Councilman Allen in opposition.

10. Special event permit for Orange Theory 5K on April 14th

Endurance Race Services, LLC submitted an application for a 5K to be run on Pine Barren Road on April 14th. Mr. Byrd stated that Interim Police Chief Jim Ward has approved the route and number of off-duty officers needed for the event. Councilman Royal made a motion to approve the permit. Motion was seconded by Councilwoman Black and passed without opposition.

11. Award bid for Roadside Mowing and General Maintenance

Mr. Byrd presented a certified bid tabulation from Integrated Science & Engineering, noting the low bidder, Kerby Enterprises, Inc. Councilman Wall made a motion, seconded by Councilwoman Benton, to award the bid to Kerby Enterprises, Inc. in the amount of \$27,789.48 per month. Motion passed without opposition.

12. Change Order #8 for 3.3 mgd Wastewater Treatment Facility Upgrade

Mr. Byrd presented Change Order #8, stating that it is a decrease in the amount of \$2908.00. Councilman Royal made a motion to approve the change order. Motion was seconded by Councilwoman Benton and passed without opposition.

13. Proposal to Conduct Environmental Consulting Services

Mr. Byrd presented a proposal from Sligh Environmental to perform an environmental study for the expansion (approximately 73 acres) of the recreation park on South Rogers Street. Councilman Royal made a motion, seconded by Councilwoman Benton, to approve the proposal not to exceed \$5000.00. Motion passed without opposition.

Councilman Royal made a motion to adjourn to Executive Session at approximately 6:30 p.m. to discuss personnel, legal and real estate matters. Motion was seconded by Councilman Allen and passed without opposition.

Mayor Lamb called the meeting back to order at 7:18 p.m.

3-19-18

There being no further business to discuss, Councilman Royal made a motion to adjourn at approximately 7:18 p.m. Motion was seconded by Councilman Allen and passed without opposition.

Respectfully submitted,



Maribeth Lindler
City Clerk



Mayor

Public Hearing

A public hearing was held prior to the regular City Council meeting on March 19, 2018. Mayor Mike Lamb called the hearing to order at 5:50 p.m. Present were Councilman Bruce Allen, Councilwoman Rebecca Benton, Councilwoman Shannon Black, Councilman Mike Royal and Councilman Stevie Wall. City Manager Robbie Byrd, Finance Officer Michelle Warner and City Attorney Steve Scheer were also present.

The purpose of the hearing was to discuss a requested zoning map amendment of approximately 15.34 acres located on the northwest corner of Jimmy DeLoach Parkway and Nordic Drive from C-2 to I-1. Attorney Phillip McCorkle presented the request, stating that the tract is the only one remaining that has not been re-zoned, with the exception of the Barnwell (farm) Tract.

There being no further discussion, the hearing was adjourned at approximately 5:56 p.m.

STATE OF GEORGIA)

COUNTY OF CHATHAM)

AFFIDAVIT

Before an officer duly authorized to administer oaths appeared Michael F. Lamb, who, after being duly sworn, deposes and on oath states the following:

- (1) I am competent to make this Affidavit and have personal knowledge of the matters set forth herein.
- (2) Pursuant to my duties as Mayor, I was the presiding officer of a meeting of the Pooler City Council held on the 19th day of March, 2018. A portion of said meeting was closed to the public.
- (3) It is my understanding that O.C.G.A. § 50-14-4(b) provides as follows:
When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the person presiding over such meeting or, if the agency's policy so provides, each member of the governing body of the agency attending such meeting, shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception.
- (4) The subject matter of said meeting, or the closed portion thereof, was devoted to matters within exceptions to public disclosure provided by law. Those specific relevant exceptions are identified as follows:
 - D. Meeting to discuss or vote to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(D).
 - F. Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in Georgia Code section 50-14-3(b)(2).
 - H. Pursuant to the attorney-client privilege and as provided by Georgia Code section 50-14-2(1), a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and the matter discussed was _____.

This Affidavit is executed for the purpose of complying with the mandate of O.C.G.A. § 50-14-4(b) and is to be filed with the official minutes for the aforementioned meeting.

This 19th day of March, 2018.

Michael F. Lamb

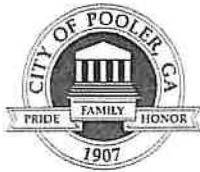
Michael F. Lamb

Sworn to and subscribed before me
this 19th day of March, 2018.

Maribeth Lindler

Notary Public





CITY OF POOLER

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Robert H. Byrd, Jr. - City Manager

Steve Scheer - City Attorney

Mayor
Michael F. Lamb

CITY COUNCIL

Bruce Allen
Rebecca C. Benton
Shannon Black
Ashley Brown
Mike Royal
Stevie E. Wall

March 9, 2018

Mayor Mike Lamb
Bruce Allen, Councilman
Rebecca C. Benton, Councilwoman
Shannon Black, Councilwoman
Mike Royal, Councilman
Steve E. Wall, Councilman
City of Pooler
100 Southwest Highway 80
Pooler, GA 31322

RE: *Resignation*

Dear Mayor Lamb and Council:

I write this letter of resignation with mixed emotions. I have known all of you for most of my life. My service on City Council has been an experience I will always cherish. I have been in law enforcement for almost 25 years. When the opportunity to practice my chosen profession in my hometown arose, I made the difficult decision to resign from Council. I cannot express to all of you how much I have enjoyed working with each of you. I have been proud to serve on this Council and I hope I will make the City proud of my service as the new Chief of Police.

Therefore please accept this letter as my official resignation from Pooler City Council. This resignation will be effective this date.

Yours very truly,

Ashley Brown