April 2, 2018

6:00 p.m. Pooler City Hall

AGENDA

Meeting Called to Order
Invocation
Pledge of Allegiance
Approval of minutes of previous meeting as printed
Approval of minutes of March 19th Executive Session

Report from the Standing Committees:

Finance	Councilman Wall
Public Safety	Councilman Royal
Street/Drainage	Councilwoman Benton
Water/Sewer	
Recreation	Councilwoman Black
Building/Zoning	Councilman Allen

Ben Wall of Atlantic Waste - one year update on waste service

OLD BUSINESS

NEW BUSINESS

1. Site plan for At Home Retail Decor Center
2. Major subdivision plat for Westbrook, Phase 5-C
3. Architectural plans for Godley Station Shopping Center
4. Special event permit for Wild Wing Cafe's Wingstock 2018
5. Proposal from Thomas & Hutton for additional services for recombination survey of recreation park property
6. Proposal from Thomas & Hutton for traffic signal design at Pooler Parkway and Memorial Boulevard
7. Surplus Property List #2
8. Appointment of Finance Officer

MOTION FOR EXECUTIVE SESSION - to discuss personnel, legal and real estate matters

MOTION FOR ADJOURNMENT

April 2, 2018 Approved 4-16-18 (initials)

MINUTES

The regular meeting of the Pooler City Council was held on April 2, 2018. Mayor Mike Lamb called the meeting to order at 6:00 p.m. Present were Councilman Bruce Allen, Councilwoman Rebecca Benton, Councilwoman Shannon Black, Councilman Mike Royal and Councilman Stevie Wall. City Manager Robbie Byrd and City Attorney Steve Scheer were also present.

The invocation was given by Councilman Allen and the Pledge of Allegiance was led by Councilwoman Black.

The minutes of the previous meeting were approved as printed upon a motion by Councilwoman Benton, seconded by Councilman Wall, with no opposition.

The minutes of the March 19th Executive Session were approved upon a motion by Councilman Allen, seconded by Councilman Wall, with no opposition.

Report from the Standing Committees:

FINANCE

Councilman Wall presented bills in excess of $1500.00 for payment and made a motion to pay, subject to funds. Motion was seconded by Councilman Royal and passed without opposition.

PUBLIC SAFETY

Councilman Royal introduced the new Police Chief, Ashley Bown and reported that the fire department responded to 366 calls since the last meeting, totaling 1013 for the year and that the police department responded to 1414 calls, totaling 7848 for the year.

STREET/DRAINAGE

Councilwoman Benton reported that the street department picked up trash in designated areas as needed, removed two (2) dead animals from Pooler Parkway, repaired pot holes and shoulders on several streets, removed and disposed of illegal dumping from four (4) locations, performed road repairs on Packer Drive, removed tree from Pine Barren Road and swept 28 miles of streets. Further, that the drainage department performed routine maintenance throughout the City, removed beaver dams in the outfalls on Woodland Drive and within the sewer easement beside Easthaven Boulevard and Old Quacco Road, repaired a section of the Hardin Canal right-of-way, cleaned out the Governor Treutlen Canal at the railroad tracks, cut and cleaned 12,429 feet of ditches and picked up trash in designated areas.

WATER/SEWER

Councilman Royal reported that the water department inspected six (6) water meters for new construction, repaired six (6) leaking laterals, repaired a leak on the chlorine booster pump feed line at well #2, leak alarm notices were sent to 63 residents in an effort to reduce bill adjustments and water loss, witnessed the testing and certification of 37 backflow preventers and performed 320 line locates requested by the Utility Protection Center. Further, that EOM responded to one (1) grinder pump and eight (8) sewer backup calls and performed routine maintenance.

RECREATION

Councilwoman Black reported that baseball, softball, soccer and volleyball games have begun.

BUILDING/ZONING

Councilman Allen reported that six (6) new single family residential and tw0 (2) commercial permits were issued since the last meeting, with 224 inspections performed.

Ben Wall of Atlantic Waste updated Council with the progress his company has made with the waste and recycling service for one (1) year. Mr. Wall stated that glass will no longer be collected for recycling as well as plastic #3 through #7 such as heavy plastics and food containers. Further, that flyers will be sent to all residents along with their utility bill to provide information on these changes.

There was no OLD BUSINESS to discuss.

Under NEW BUSINESS the following was discussed:

1. Site plan for At Home Retail Decor Center

Councilwoman Benton stepped down from her seat. A 108,490 sq. ft. At Home Retail Decor Center is proposed for construction at 300 Tanger Outlets Boulevard. Councilman Royal made a motion to approve the site plan, contingent upon NRCS approval. Motion was seconded by Councilman Wall and passed without opposition.

Councilwoman Benton returned to her seat.

2. Major subdivision plat for Westbrook, Phase 5-C

Phase 5-C consists of four (4) lots in Westbrook Subdivision. Councilwoman Benton made a motion, seconded by Councilman Royal, to approve the plat. Motion passed without opposition.

3. Architectural plans for Godley Station Shopping Center

Bill Bishop, architect for the project, presented the plans for a shopping center proposed between Nancy Hanks Way and Godley Station Boulevard North. Mr. Byrd presented concern about the potential for the rear of the businesses, mainly the restaurants, being cluttered with trash or other unsightly items. Councilman Wall recommended a wall be constructed of some type of composite at the rear of the buildings, along with landscaping, to shield the back of the buildings, adding that the roads are thoroughfares for residents traveling to and from their homes. Mr. Bishop stated that there is a designated area for a compactor which will be the tenants only choice for trash removal. After discussion, Councilman Wall made a motion to table the plans to allow Mr. Bishop to meet with staff. Motion was seconded by Councilwoman Benton and passed without opposition.

4. Special event permit for Wild Wing Cafe's Wingstock 2018

Wild Wing Café submitted an application for Wingstock 2018 to be held April 21st. Mr. Byrd stated that this will be the second annual event and that Chief Brown has met with the manager at the restaurant. Councilman Wall made a motion to approve the permit, contingent upon off-duty City police officers being hired for security. Motion was seconded by Councilwoman Benton and passed without opposition.

5. Proposal from Thomas & Hutton for additional services for recombination survey of recreation park property

Mr. Byrd presented a proposal for additional services for the recombination survey of recreation park property. Councilwoman Benton made a motion to approve the proposal in the amount of $9,500.00. Motion was seconded by Councilwoman Black and passed without opposition.

6. Proposal from Thomas & Hutton for traffic signal design at Pooler Parkway and Memorial Boulevard

Mr. Byrd presented a proposal from Thomas & Hutton for the traffic signal design at Pooler Parkway and Memorial Boulevard. Councilman Wall made a motion to approve the proposal, not to exceed $10,000.00. Motion was seconded by Councilwoman Benton and passed without opposition.

7. Surplus Property List #2

Mr. Byrd presented the Surplus Property List #2 for five (5) vehicles. Councilman Royal made a motion, seconded by Councilwoman Benton, to approve. Motion passed without opposition.

8. Appointment of Finance Officer

Councilman Wall made a motion to appoint Chris Lightle as Finance Officer. Motion was seconded by Councilman Royal and passed without opposition.

Councilman Allen made a motion to adjourn to Executive Session at approximately 6:47 p.m. to discuss personnel, legal and real estate matters. Motion was seconded by Councilwoman Benton and passed without opposition.

Mayor Lamb called the meeting back to order at 7:18 p.m.

Councilman Allen made a motion, seconded by Councilman Wall, to add Item #9 to the agenda. Motion passed with Councilwoman Benton in opposition.

9. Appointment of councilmember to fill unexpired term of Ashley Brown

Councilman Allen made a motion to appoint Larry Olliff as councilmember to fill the unexpired term of Ashley Brown who recently resigned his council seat. Motion was seconded by Councilwoman Black and passed with Councilwoman Benton in opposition.

There being no further business to discuss, Councilman Wall made a motion to adjourn at approximately 7:20 p.m. Motion was seconded by Councilman Royal and passed without opposition.

Respectfully submitted,

Maribeth Lindler

Maribeth Lindler
City Clerk

Michael F. Lamb

Mayor

STATE OF GEORGIA)

COUNTY OF CHATHAM)

AFFIDAVIT

Before an officer duly authorized to administer oaths appeared Michael F. Lamb, who, after being duly sworn, deposes and on oath states the following:

(1) I am competent to make this Affidavit and have personal knowledge of the matters set forth herein.

(2) Pursuant to my duties as Mayor, I was the presiding officer of a meeting of the Pooler City Council held on the 2nd day of April, 2018. A portion of said meeting was closed to the public.

(3) It is my understanding that O.C.G.A. § 50-14-4(b) provides as follows:

> When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the person presiding over such meeting or, if the agency's policy so provides, each member of the governing body of the agency attending such meeting, shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception.

(4) The subject matter of said meeting, or the closed portion thereof, was devoted to matters within exceptions to public disclosure provided by law. Those specific relevant exceptions are identified as follows:

D. Meeting to discuss or vote to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(D).

F. Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in Georgia Code section 50-14-3(b)(2).

H. Pursuant to the attorney-client privilege and as provided by Georgia Code section 50-14-2(1), a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and the matter discussed was ________________.

This Affidavit is executed for the purpose of complying with the mandate of O.C.G.A. § 50-14-4(b) and is to be filed with the official minutes for the aforementioned meeting.

This 2nd day of April, 2018.

Michael F. Lamb

Michael F. Lamb

Sworn to and subscribed before me this 2nd day of April, 2018.

Maribeth L

Notary Public

MARIBETH LINDLER
Notary Public, Georgia
Chatham County
My Commission Expires
June 21, 2019