5:45 p.m.- **Public Hearing** - to discuss a requested conditional use at 1151 W. Highway 80

April 16, 2018

6:00 p.m. Pooler City Hall

AGENDA

Meeting Called to Order
Invocation
Pledge of Allegiance
Approval of minutes of previous meeting as printed
Approval of minutes of April 2nd Executive Session

Report from the Standing Committees:

Finance	Councilman Wall
Public Safety	Councilman Royal
Street/Drainage	Councilwoman Benton
Water/Sewer	Councilman Olliff
Recreation	Councilwoman Black
Building/Zoning	Councilman Allen

OLD BUSINESS

NEW BUSINESS

1. Conditional use at 1151 W. Highway 80
2. Final plat for Towne Park Pooler, Lots 15 - 18
3. Site plan for warehouse at 320 Morgan Lakes Industrial Boulevard
4. Morgan Lakes Industrial Boulevard Extension
5. Change Order #4 for Pooler Parkway/Airways Avenue Traffic Improvements project
6. Temporary/special event alcoholic beverage license for Gene Louder at Ramada Inn on April 28th
7. Alcoholic beverage license for Kalpesh Patel at Courtyard by Marriott Hotel
8. Service Inspection Maintenance Agreement with Mock Mechanical Services for air conditioning and heating equipment

MOTION FOR EXECUTIVE SESSION - to discuss personnel, legal and real estate matters

MOTION FOR ADJOURNMENT

April 16, 2018 Approved 5-7-18 (mr)

MINUTES

The regular meeting of the Pooler City Council was held on April 16, 2018. Mayor pro tem Rebecca Benton called the meeting to order at 6:00 p.m. Present were Councilwoman Shannon Black, Councilman Larry Olliff, Councilman Mike Royal and Councilman Stevie Wall. City Manager Robbie Byrd, Finance Officer Chris Lightle and City Attorney Steve Scheer were also present.

The prayer was led by Mayor pro tem Benton and the Pledge of Allegiance was led by Councilwoman Black.

The minutes of the previous meeting were approved as printed upon a motion by Councilman Royal, seconded by Councilman Wall, with no opposition.

The minutes of the April 2nd Executive Session were approved upon a motion by Councilman Royal, seconded by Councilwoman Black, with no opposition.

Mayor pro tem Benton welcomed newly appointed Councilman Larry Olliff and Finance Officer Chris Lightle to the meeting.

Report from the Standing Committees:

FINANCE

Councilman Wall presented bills in excess of $1500.00 for payment and made a motion to pay, subject to funds. Motion was seconded by Councilman Royal and passed without opposition.

Councilman Wall made a motion to add Item #9 to the agenda. Motion was seconded by Councilman Royal and passed without opposition.

PUBLIC SAFETY

Councilman Royal reported that the fire department responded to 171 calls since the last meeting, totaling 1167 for the year and that the police department responded to 1176 calls, totaling 9024 for the year.

STREET/DRAINAGE

Mayor pro tem Benton reported that the street department picked up trash on Pine Barren Road, Memorial Boulevard, Jimmy DeLoach Parkway, Highway 80 and Quacco Road, assisted the water department with water leak on Newton Street, removed and disposed of illegally dumped material from Southern Junction Boulevard, Memorial Boulevard and Pine Meadow Drive, performed road repairs on Memorial Boulevard and Jimmy DeLoach Parkway, filled in ruts along Pine Barren Road, swept 28 miles of streets, delivered eight (8) new sanitation carts and 10 recycling carts, repaired/replaced 15 carts and performed sign maintenance as needed. Further, that the drainage department performed routine maintenance throughout the City, removed six (6) beaver dams along Governor Treutlen Boulevard, cut and cleaned 12,429' of ditches and picked up trash in designated areas. Further, that the inspection and mapping of the catch basin south of I-16 continues. Councilman Wall questioned the progress of the drainage improvement project wherein Mr. Byrd replied that the surveys are complete on all open ditches in the older areas of the City and that bids will be opened on April 25th for work to be performed to improve the flow of water, including replacing culvert pipes and re-bottoming open ditches.

WATER/SEWER

Councilman Olliff reported that the water department inspected 13 water meters for new construction, repaired one (1) leaking lateral on Holly Avenue, repaired a leaking main on East Tietgen & Newton Street, notified 37 residents of continuous water usage in an effort to reduce bill adjustments/water loss, replaced a damage meter box at 10 Tammy's Circle, witnessed the testing and certification of 23 backflow preventers and performed 272 line locates requested by the Utility Protection Center. Further, that EOM responded to one (1) grinder pump, three (3) sewer calls and performed routine maintenance.

RECREATION

Councilwoman Black reported that baseball, softball, soccer and volleyball games continue and that registration for tennis is open. Further, that on April 25th the Lions Club will be offering free eye exams to the seniors.

BUILDING/ZONING

Councilman Royal reported that seven (7) new single family residential, six (6) attached unit and two (2) commercial permits were issued since the last meeting, with 150 inspections performed.

There was no OLD BUSINESS to discuss.

Under NEW BUSINESS the following was discussed:

1. Conditional use at 1151 W. Highway 80

A public hearing was held prior. Dan Ward has petitioned for a conditional use to construct an automotive parts and accessory shop at 1151 W. Highway 80 and the sale of the property is contingent upon the conditional use being approved. Councilman Wall questioned the time frame for development of the property, stating that the conditional use is valid for 12 months. Mr. Ward replied that construction should begin within 12 months. Councilman Wall also questioned whether the property to the rear would be utilized wherein Mr. Ward stated that there are no plans for this property and that it would not be used for parking vehicles. Further, that the conditional use is being requested for the property that fronts Highway 80. After review of the criteria, Councilman Olliff made a motion to approve the conditional use. Motion was seconded by Councilman Wall and passed without opposition.

2. Final plat for Towne Park Pooler, Lots 15 - 18

The purpose of the plat is to record Lots 15, 16, 17 and 18, located on Governor Treutlen Circle. Councilman Wall made a motion, seconded by Councilman Royal, to approve. Motion passed without opposition.

3. Site plan for warehouse at 320 Morgan Lakes Industrial Boulevard

The intent is to construct a 302,400 sq. ft. warehouse on Lot 10 within Morgan Lakes Industrial Park. Chad Zittrouer of Kern & Company presented the site plan. Councilman Wall made a motion to approve the site plan, contingent upon $16,500 being paid in the tree fund and NRCS approval. Motion was seconded by Councilman Olliff and passed without opposition.

4. Morgan Lakes Industrial Boulevard Extension

Godley Station Enterprises, LLC is proposing to construct a new connector road from the current end of Highlands Boulevard out to Jimmy DeLoach Parkway, with a round-a-bout between the residential and light commercial districts. Travis Burke of Coleman Company stated that the road will be private. Councilman Royal made a motion, seconded by Councilwoman Black, to approve. Motion passed without opposition.

5. Change Order #4 for Pooler Parkway/Airways Avenue Traffic Improvements project

Mr. Byrd presented Change Order #4 for the traffic improvements project, stating that it is a credit of $33,642.13 and that it will final out the contract. Councilman Royal made a motion to approve the change order. Motion was seconded by Councilman Wall and passed without opposition.

6. Temporary/special event alcoholic beverage license for Gene Louder at Ramada Inn on April 28th

Gene Louder submitted an application to serve alcoholic beverages at an anniversary party on April 28th at the Ramada Inn. Mr. Byrd stated that Police Chief Ashley Brown performed the background investigation and recommends approval. Councilman Royal made a motion to approve the license. Motion was seconded by Councilman Wall and passed without opposition.

7. Alcoholic beverage license for Kalpesh Patel at Courtyard by Marriott Hotel

Kalpesh Patel submitted an application to serve alcoholic beverages at the new Courtyard by Marriott Hotel Restaurant. Mr. Byrd stated that Chief Brown has performed the background investigation and recommends approval. Councilman Wall made a motion, seconded by Councilman Royal, to approve the license, including Sunday sales. Motion passed without opposition.

8. Service Inspection Maintenance Agreement with Mock Mechanical Services for air conditioning and heating equipment

Mr. Byrd presented an agreement with Mock Mechanical Services for the air conditioning and heating equipment for the municipal complex and court room. Councilman Wall made a motion to approve the agreement in the amount of $15,240.00 per year. Motion was seconded by Councilman Olliff and passed without opposition.

9. Purchase of vehicles from Lane Brothers Auction

Mr. Byrd stated that several surplus vehicles were recently sold by auction and that the City's fleet manager successfully bid on three (3) Georgia Power trucks in the auction. Councilman Wall made a motion to approve the purchase in the amount of $32,595.00. Motion was seconded by Councilman Royal and passed without opposition.

There being no further business to discuss or the need for an Executive Session, Councilman Wall made a motion to adjourn at approximately 6:30 p.m. Motion was seconded by Councilwoman Black and passed without opposition.

Respectfully submitted,

Maribeth Lindler

Maribeth Lindler
City Clerk

Michael F. Lamb

Mayor

Public Hearing

A public hearing was held prior to the regular City Council meeting on April 16, 2018. Mayor pro tem Rebecca Benton called the hearing to order at 5:45 p.m. Present were Councilwoman Shannon Black, Councilman Larry Olliff, Councilman Mike Royal and Councilman Stevie Wall. City Manager Robbie Byrd, Finance Officer Chris Lightle and City Attorney Steve Scheer were also present.

The purpose of the hearing was to discuss a requested conditional use at 1151 W. Highway 80 to construct an automotive parts and accessory shop. Dan Ward and Alan Settles presented the request, stating that their intent is to customize newer model vehicles at the shop.

There being no further discussion, the hearing was adjourned at approximately 5:46 p.m.