



5:45 p.m. - **Public Hearing** - to discuss a requested zoning map amendment of 1732 and 1736 Old Dean Forest Road from C-2 to I-1

5:55 p.m. - **Public Hearing** - to discuss a proposed amendment to the occupational tax ordinance regarding regulatory fees for transient merchants (door-to-door sales)

July 2, 2018

6:00 p.m. Pooler City Hall

AGENDA

Meeting Called to Order

Invocation

Pledge of Allegiance

Approval of minutes of previous meeting as printed

Report from the Standing Committees:

Finance

Public Safety

Street/Drainage

Water/Sewer

Recreation

Building/Zoning

Councilman Wall

Councilman Royal

Councilwoman Benton

Councilman Olliff

Councilwoman Black

Councilman Allen

OLD BUSINESS

1. Second Reading on amendment to alcoholic beverages ordinance regarding disciplinary action reporting

NEW BUSINESS

1. Zoning map amendment of 1732 and 1736 Old Dean Forest Road from C-2 to I-1
2. Site plan for Aiken-Cook Warehouse
3. Site plan for The Parc at Pooler on Old Quacco Road
4. Acceptance of performance bond/final plat approval of Berkeley Walk, Phase III
5. Preliminary construction plan for Hunt Club, Phase 7
6. Recombination/subdivision plat of Parcels A, B, C and the right-of-way of 102.38 acres within the Jabot PUD
7. Alcoholic beverage license for Amelia D. Legutki at Rite Aid
8. Temporary/special event alcoholic beverage license for Sergio Moreno at Cottonwood Suites on July 28th
9. Special event permit for CrossFit Shear Force fundraiser on July 28th
10. Intergovernmental Agreement for Partnership with Savannah Area Geographic Information System
11. Award bid for Quacco Road Drainage Improvements
12. First Reading on amendment to occupational tax ordinance regarding regulatory fees for transient merchants (door-to-door sales)

MOTION FOR EXECUTIVE SESSION - to discuss personnel, legal and real estate matters

MOTION FOR ADJOURNMENT

July 2, 2018

Approved 7-16-18 

MINUTES

The regular meeting of the Pooler City Council was held on July 2, 2018. Mayor Mike Lamb called the meeting to order at 6:00 p.m. Present were Councilwoman Rebecca Benton, Councilwoman Shannon Black, Councilman Larry Olliff, Councilman Mike Royal and Councilman Stevie Wall. City Manager Robbie Byrd, Finance Officer Chris Lightle and City Attorney Steve Scheer were also present.

The invocation was given by Mayor Lamb and the Pledge of Allegiance was led by Councilwoman Black.

The minutes of the previous meeting were approved as printed upon a motion by Councilman Olliff, seconded by Councilwoman Benton, with no opposition.

Report from the Standing Committees:

FINANCE

Councilman Wall presented bills in excess of \$1500.00 for payment and made a motion to pay, subject to funds. Motion was seconded by Councilwoman Benton and passed without opposition.

PUBLIC SAFETY

Councilman Royal reported that the fire department responded to 177 calls during the month of June, totaling 2107 for the year and that the police department responded to 1543 calls since the last meeting, totaling 16,486 for the year.

STREET/DRAINAGE

Councilwoman Benton reported that the street department picked up trash throughout the City, paved the circle at 407 Cliff Court, picked up storm debris, repaired potholes on Pine Barren Road, repaired access road near the fire station on S. Rogers Street, swept 24 miles of streets, delivered nine (9) new trash and 11 recycling carts, repaired/replaced 32 carts and performed sign maintenance as needed. Further, that the drainage department performed routine maintenance, repaired a storm inlet at 17 Longleaf Circle, continued mapping of stormwater system and picked up trash.

WATER/SEWER

Councilman Olliff reported that the water department inspected seven (7) new construction meters, repaired six (6) leaking laterals, notified 57 residents of continuous water usage in an effort to reduce bill adjustments/water loss, witnessed the testing and certification of 13 backflow preventers and performed 306 line locates requested by the Utility Protection Center. Further, that EOM responded to six (6) sewer calls, five (5) sewer leaks/repairs and performed maintenance on lift stations and at the wastewater treatment plant.

RECREATION

Councilwoman Black reported that registration for tackle football, cheerleading, fall soccer, flag football and adult basketball continues. Further, that the all-star baseball and softball teams are participating in tournaments.

BUILDING/ZONING

There was no report.

Under OLD BUSINESS the following was discussed:

1. Second Reading on amendment to alcoholic beverages ordinance regarding disciplinary action reporting

Mr. Byrd presented an ordinance to provide for the City to report any disciplinary actions against alcohol licensees to the Georgia Department of Revenue, per State Code. Councilman Royal made a motion, seconded by Councilman Wall, to approve the amendment on Second Reading. Motion passed without opposition.

Under NEW BUSINESS the following was discussed:

1. Zoning map amendment of 1732 and 1736 Old Dean Forest Road from C-2 to I-1

A public hearing was held prior. Larry Shuman, owner, submitted a request to re-zone his property from C-2 (Heavy Commercial) to I-1 (Light Industrial) for an electric motor repair shop to be constructed. After review of the criteria, Councilman Olliff made a motion to approve the zoning map amendment. Motion was seconded by Councilman Wall and passed without opposition.

2. Site plan for Aiken-Cook Warehouse

The intent is to construct a 18,000 sq. ft. warehouse with tenant space at 83 Columbia Drive. Councilman Royal made a motion, seconded by Councilwoman Benton, to approve the plan. Motion passed without opposition.

3. Site plan for The Parc at Pooler on Old Quacco Road

The Parc at Pooler is a proposed 280-unit multi-family complex on Old Quacco Road. Mr. Byrd stated that all of the engineering comments have been addressed and recommended that the "emergency" entrance/exit at the back of the development be altered to allow a gated entrance/exit for the residents, to allow for a secondary access to the complex. Councilwoman Benton made a motion to approve the plan, contingent upon the additional entrance/exit and the developer being responsible for the improvements to Quacco Road where it meets Old Quacco Road. Motion was seconded by Councilman Olliff and passed without opposition. Michael Roach of Thomas & Hutton Engineering stated that he agreed to the contingencies. John Hayden, resident, expressed concern over the amount of traffic that will be added to the already inadequate Quacco Road. Karen Williams, resident, questioned if the back entrance/exit would tie into Berkeley Walk Subdivision, which Mr. Byrd confirmed.

4. Acceptance of performance bond/final plat approval of Berkeley Walk, Phase III

Phase III of Berkeley Walk Subdivision consists of 43 residential townhome lots located off Berkeley Walk Boulevard. Councilman Wall made a motion, seconded by Councilman Royal, to approve the final plat and accept the performance bond, contingent upon the city attorney's approval. Motion passed without opposition.

5. Preliminary construction plan for Hunt Club, Phase 7

Phase 7 of Hunt Club Subdivision consists of 115 townhome units and 50 single-family residential lots located off Jimmy DeLoach Parkway. Councilman Wall questioned whether the potential home buyers will be made aware of Jimmy DeLoach being a truck route. Councilman Royal made a motion to approve the plan, contingent upon the items in Phase 6 being closed out prior to the pre-construction conference for Phase 7. Motion was seconded by Councilwoman Benton and passed with Councilman Wall in opposition.

6. Recombination/subdivision plat of Parcels A, B, C and the right-of-way of 102.38 acres within the Jabot PUD

The purpose of the plat is to create Parcels A, B, C and a 100' right-of-way for Lakeside Apartments from a portion of Parcel 2 (LL Dirt Holdings, LLC) and Parcel A within the Jabot PUD. Councilman Wall made a motion, seconded by Councilman Olliff, to approve the plat. Motion passed without opposition.

7. Alcoholic beverage license for Amelia D. Legutki at Rite Aid

Amelia D. Legutki submitted an application to sell beer and wine at Rite Aid. Mr. Byrd stated that Police Chief Ashley Brown has performed the background investigation and recommends approval. Councilman Wall made a motion, seconded by Councilman Royal, to approve the license. Motion passed without opposition.

8. Temporary/special event alcoholic beverage license for Sergio Moreno at Cottonwood Suites on July 28th

Sergio Moreno submitted an application to serve alcoholic beverages at a birthday party on July 28th at Cottonwood Suites. Mr. Byrd stated that Chief Brown performed the background investigation and recommends approval. Councilman Royal made a motion to approve the license. Motion was seconded by Councilman Wall and passed without opposition.

9. Special event permit for CrossFit Shear Force fundraiser on July 28th

The owner of CrossFit Shear Force submitted an application for a fundraising event to be held on July 28th. Councilman Royal made a motion, seconded by Councilman Wall, to approve the permit. Motion passed without opposition.

10. Intergovernmental Agreement for Partnership with Savannah Area Geographic Information System

Mr. Byrd requested the item be tabled. Councilman Royal made a motion, seconded by Councilwoman Benton to table. Motion passed without opposition.

11. Award bid for Quacco Road Drainage Improvements

Mr. Byrd presented bids for the Quacco Road Drainage Improvements, noting the low bidder, Savannah River Utilities Company. Councilman Royal made a motion to award the bid to Savannah River Utilities Company in the amount of \$560,000.00. Motion was seconded by Councilman Olliff and passed without opposition.

12. First Reading on amendment to occupational tax ordinance regarding regulatory fees for transient merchants (door-to-door sales)

A public hearing was held prior. Mr. Scheer presented a proposed amendment to provide for transient merchant (door-to-door sales) to pay a per person, per day fee. Councilman Wall made a motion, seconded by Councilman Royal, to approve the amendment on First Reading. Motion passed without opposition.

Councilman Olliff made a motion to adjourn to Executive Session at approximately 6:31 p.m. to discuss personnel, legal and real estate matters. Motion was seconded by Councilman Royal and passed without opposition.

Mayor Lamb called the meeting back to order at 6:46 p.m.

Councilwoman Benton made a motion add Item #13 to the agenda. Motion was seconded by Councilman Wall and passed without opposition.

13. Resolution regarding referendum for a special election

SB 17 has been passed by the Georgia General Assembly to provide that municipalities may authorize the sale of alcoholic beverages on Sunday for consumption on premises for an additional hour and a half during the time period of 11:00 a.m. until 12:30 p.m. after a referendum placed on the November 6th ballot is approved by the voters. Councilwoman Benton made a motion, seconded by Councilman Royal, to approve the resolution. Motion passed without opposition.

There being no further business to discuss, Councilman Wall made a motion to adjourn at approximately 6:50 p.m. Motion was seconded by Councilman Royal and passed without opposition.

Respectfully submitted,



Maribeth Lindler
City Clerk



Mayor

Public Hearing

A public hearing was held prior to the regular City Council on July 2, 2018. Mayor Mike Lamb called the hearing to order at 5:45 p.m. Present were Councilwoman Rebecca Benton, Councilwoman Shannon Black, Councilman Larry Olliff, Councilman Mike Royal and Councilman Stevie Wall. City Manager Robbie Byrd, Finance Officer Chris Lightle and City Attorney Steve Scheer were also present.

The purpose of the hearing was to discuss a requested zoning map amendment of 1732 and 1736 Old Dean Forest Road from C-2 (Heavy Commercial) to I-1 (Light Industrial). Larry Shuman, owner, submitted the request to allow construction of an electric motor repair shop.

There being no further discussion, the hearing was adjourned at approximately 5:47 p.m.

Public Hearing

A public hearing was held prior to the regular City Council on July 2, 2018. Mayor Mike Lamb called the hearing to order at 5:55 p.m. Present were Councilwoman Rebecca Benton, Councilwoman Shannon Black, Councilman Larry Olliff, Councilman Mike Royal and Councilman Stevie Wall. City Manager Robbie Byrd, Finance Officer Chris Lightle and City Attorney Steve Scheer were also present.

The purpose of the hearing was to discuss a proposed amendment to the occupational tax ordinance regarding regulatory fees for transient merchants (door-to-door sales). Mr. Scheer presented an amendment to provide for transient merchant (door-to-door sales) to pay a per person, per day fee of \$25.00. Councilman Wall expressed concern that the fee should be increased. Mr. Scheer stated that further review was needed to ensure that the actual cost for regulating this type of business is met, noting the recent problems with door-to-door sales throughout the City.

There being no further discussion, the hearing was adjourned at approximately 5:57 p.m.

STATE OF GEORGIA)

COUNTY OF CHATHAM)

AFFIDAVIT

Before an officer duly authorized to administer oaths appeared Michael F. Lamb, who, after being duly sworn, deposes and on oath states the following:

- (1) I am competent to make this Affidavit and have personal knowledge of the matters set forth herein.
- (2) Pursuant to my duties as Mayor, I was the presiding officer of a meeting of the Pooler City Council held on the 2nd day of July, 2018. A portion of said meeting was closed to the public.
- (3) It is my understanding that O.C.G.A. § 50-14-4(b) provides as follows:
When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the person presiding over such meeting or, if the agency's policy so provides, each member of the governing body of the agency attending such meeting, shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception.
- (4) The subject matter of said meeting, or the closed portion thereof, was devoted to matters within exceptions to public disclosure provided by law. Those specific relevant exceptions are identified as follows:
 - D. Meeting to discuss or vote to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(D).
 - F. Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in Georgia Code section 50-14-3(b)(2).
 - H. Pursuant to the attorney-client privilege and as provided by Georgia Code section 50-14-2(1), a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and the matter discussed was _____.

This Affidavit is executed for the purpose of complying with the mandate of O.C.G.A. § 50-14-4(b) and is to be filed with the official minutes for the aforementioned meeting.

This 2nd day of July, 2018.

Michael F. Lamb

Michael F. Lamb

Sworn to and subscribed before me
this 2nd day of July, 2018.

Maribeth Lindler

Notary Public

